

REVISED



REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, August 16, 2016

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Walter Allen III, Peggy A. Delach, John C. King, Mayor Pro Tem/Vice Chair Jorge A. Marquez, and Mayor/Chair Kevin Stapleton

PUBLIC COMMENTS

The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to closed session for the following:

CLOSED SESSION

- A. Government Code § 54956.9(d)(1) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
 - Name of Case: Powers, Justin v. City of Covina, et al; Case No. 2:15 CV 5877

- B. Government Code § 54957 - PUBLIC EMPLOYEE APPOINTMENT**

Title: City Manager

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**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 p.m.**

RECONVENE AND CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Walter Allen III, Peggy A. Delach, John C. King, Mayor Pro Tem/Vice Chair Jorge A. Marquez, and Mayor/Chair Kevin Stapleton

PLEDGE OF ALLEGIANCE

Led by Mayor Pro Tem Marquez

INVOCATION

Given by Covina Police Chaplain Truax

PRESENTATIONS

San Gabriel Valley Mosquito & Vector Control District Update

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

CC 1. Minutes of the July 19, 2016, Study Session and Regular Meetings of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

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- CC 2. Payment of City Demands in the Amount of \$3,577,644.54.**
- CC 3. Payment of Agency Demands in the Amount of \$23,059.44.**
- CC 4. Ordinance No. 16-2057 - Zoning Code Amendment (ZCA) 16-002, Amending Section 17.54.030(S)(T)(U) of Chapter 17.04 to Title 17 (Zoning Ordinance) of the Covina Municipal Code to Eliminate the Distance Requirement of 1,000 Feet for On-site Wine Tasting in Conjunction with a Winery and On-site Beer Tasting in Conjunction with a Small Brewery, Which Affects Properties Citywide – Second Reading and Adoption.**
- CC 5. Ordinance No. 16-2058 - Zone Change (ZCH) 16-001, Amending the Official Zoning Map of the City by Changing the Zoning Classification for the Property Located at 731 North Grand Avenue (APN 8429-006-006) on the Northwest Corner of Grand Avenue and Edna Place from C-2 “Neighborhood Shopping Center” to C-4 “Highway Commercial” – Second Reading and Adoption.**
- CC 6. Quarterly Report of the Treasurer to the City Council and the Successor Agency to the Covina Redevelopment Agency for the Quarter Ended June 30, 2016.**
- CC 7. First Amendment to Agreement for Uniform Rental Services with Cintas Corporation No. 3.**
- CC 8. Miscellaneous Concrete and Asphalt Repairs – Award of Contract to FS Contractors, Inc. for an Amount Not-to-Exceed \$44,020.**
- CC 9. First Amendment to Agreement for Traffic Striping Maintenance Citywide, Project No. T-1301, with Superior Pavement Markings.**
- CC 10. Award of Professional Service Agreement for Audit Services for Fiscal Year 2015-16 to Moss, Levy & Hartzheim, LLP.**
- CC 11. City Council to Adopt Resolution No. 16-7508 for the Charter Oak Reservoir Site – Residual Control System Project, Declaring That the Public Interest and Necessity Demand the Immediate Expenditure of Public Money and Completion of Certain Work Without Competitive Bidding to Safeguard Life, Health, or Property Pursuant to Chapter 2.5 (Emergency Contracting Procedures) of the Public Contracts Code; City Council to Adopt Resolution Number 16-7509 to Amend the FY 2017 Capital Improvement Program Budget to Add and Appropriate the Necessary Funds for the Charter Oak Reservoir Site – Residual Control System Project, and Authorizing the Interim City Manager to Execute All Necessary Contracts and Documents with Qualified Contractors and Vendors to Respond to the Emergency Conditions at the Charter Oak Reservoir Site.**
- CC 12. Substitution of Collateral for the Community Development Block Grant Economic Development Program Participant, Tortano, LLC, Doing Business as Pan e Vino, 143 N. Citrus Avenue, Covina.**

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- CC 13. Determination of Satisfaction of Note and Program Requirements and Terms for the Program Participants of the Community Development Block Grant Special Economic Development Program.**
- CC 14. Joint Finding that Use of Affordable Housing Funds Outside of the Project Areas Will Benefit the Project Areas.**
- CC 15. Payment to ThyssenKrupp Elevator Corporation for Elevator Maintenance Services at Covina Metrolink Parking Structure.**

PUBLIC HEARING

- PH 1. Tentative Tract Map (TTM) 73588 and Site Plan Review (SPR) 15-036 for the Development of Three Multi-tenant Industrial Condominium Buildings Totaling 99,272 Square Feet on 4.38 acres of Land in the M-1 Light Manufacturing Zoning District, Located Generally at 777 Edna Place – APN: 8429-006-017 and 018.**

Staff Recommendation:

1. Open the public hearing, receive public testimony and close the public hearing;
2. Issue a Notice of Categorical Exemption for a Class 32 In-fill Development Project (CEQA §15332);
3. Adopt **Resolution No. 16-7510** approving Applications Tentative Tract Map (TTM) No. 73588 and Site Plan Review (SPR) No. 15-036, the development of three multi-tenant industrial buildings for condominium purposes totaling 99,272 square feet on 4.38 acres of land within the M-1 Light Industrial Zoning District, generally located at 777 Edna Place – APN: 8429-006-017 and 018.

CONTINUED BUSINESS

- CB 1. Boards and Commissions Policies Update.**

Staff Recommendation:

1. Adopt **Resolution No. 16-7505** amending policies related to the City’s advisory boards and commissions and rescinding Resolution No. 16-7480;
2. Waive full reading, read by title only, and introduce for first reading **Ordinance No. 16-2059** entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, AMENDING SECTIONS OF COVINA MUNICIPAL CODE CHAPTER 14 TO DELETE THE BOARD OF APPEALS AS AN ADVISORY BODY OF THE CITY;”
3. Waive full reading, read by title only, and introduce for first reading **Ordinance No. 16-2060** entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, AMENDING CHAPTER 17.81 OF THE COVINA MUNICIPAL CODE, TO DELETE THE HISTORIC PRESERVATION BOARD AS AN ADVISORY BODY OF THE CITY AND TRANSFER ALL DUTIES THEREOF TO THE PLANNING COMMISSION;”
4. Adopt **Resolution No. 16-7506** restructuring the Cultural Arts Commission and renaming it as the Parks and Recreation Commission;
5. Adopt **Resolution No. 16-7507** renaming the Finance Advisory Committee as the Finance Advisory Commission and approving and recommending changes to the Bylaws thereof.

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NEW BUSINESS

NB 1. Exception to the 180-Day Wait Period to Hire an ~~Interim Public Safety Communications Supervisor~~ a Retired Annuitant.

Staff Recommendation:

1. Adopt **Resolution No. 16-7511** authorizing an exception to the 180-day wait period for employment of a retiree;
2. Adopt **Resolution No. 16-7512** appointing Sheryl Ward to limited-duration employment as a retired annuitant.

NB 2. Appointments and/or Reappointments to Fill Scheduled Vacancies and Other Vacant Positions on Various City of Covina Boards and Commissions.

Staff Recommendation:

1. Dispense with formal balloting procedure and appoint Charles Kemp to the Library Board of Trustees for a full three-year term ending June 30, 2019;
2. Using a formal balloting procedure, appoint representatives to the Finance Advisory Commission and Personnel Advisory Board;
3. Consider reappointment of incumbents to the Traffic Advisory Commission and Youth Accountability Board;
4. Direct staff to schedule interviews of new applicants to the Planning Commission, Traffic Advisory Commission, and Youth Accountability Board for the September 20, 2016, regular study session meeting;
5. Direct staff to continue accepting applications for vacancies on the Library Board of Trustees, Parking Place Commission, Parks and Recreation Commission, Personnel Advisory Board, Traffic Advisory Committee, and Youth Accountability Board;
6. Provide other direction, if desired.

NB 3. Residential and Commercial Solid Waste Services – Proposed Rate Structure for the Period of July 1, 2016 through June 30, 2019 (FY 2017 through FY 2019).

Staff Recommendation:

1. Conceptually approve the residential and commercial refuse collection services rate structure for the period of July 1, 2016 through June 30, 2019 (FY 2016-17 through FY 2018-19) as outlined in this report;
2. Authorize the initiation of the State-mandated public hearing process to increase residential and commercial refuse collection services fees as outlined in Attachment F;
3. Set a public hearing on October 18, 2016 regarding the proposed refuse collection fee increases;
4. Adopt **Resolution No. 16-7513** establishing procedures for the conduct of a public hearing relating to the proposed increase to refuse collection services charges increase.

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, September 20, 2016, at 5:00 p.m. for Study Session in the Covina Library Community Room at 234 N. Second Avenue, Covina,

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California, 91723; and at 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723.

Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.

MEETING ASSISTANCE INFORMATION: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

The Covina City Clerk's Office does hereby declare that, in accordance with California Government Code Section 54954.2(a), the agenda for the Tuesday, August 16, 2016, meeting was posted on August 11, 2016, on the City's website and near the front entrances of: 1) Covina City Hall, 125 East College Street, Covina; and 2) the Covina Public Library, 234 N. Second Avenue, Covina.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 125 E. COLLEGE STREET, COVINA.