



**MINUTES OF OCTOBER 4, 2016**  
**REGULAR MEETING OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO  
THE COVINA REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING  
AUTHORITY/COVINA HOUSING AUTHORITY HELD IN THE COUNCIL  
CHAMBER OF CITY HALL, 125 EAST COLLEGE STREET, COVINA, CALIFORNIA**

**CALL TO ORDER**

Mayor Stapleton called the Council/Agency/Authority meeting to order at 6:30 p.m. with all Councilmembers present except Councilmember Allen. There were no public comments. Mayor Stapleton recessed the Council to closed session at 6:30 p.m.

**ROLL CALL**

**Councilmembers Present:** Walter Allen III (arrived 6:40 p.m.), Peggy A. Delach, John C. King, Mayor Pro Tem/Vice-Chair Jorge A. Marquez, and Mayor/Chair Kevin Stapleton.

**Councilmembers Absent:** None.

**Elected Members Present:** City Clerk Mary Lou Walczak.

**Elected Members Absent:** City Treasurer Geoffrey Cobbett.

**Staff Members Present:** Interim City Manager Donald E. Penman, City Attorney Candice K. Lee, Interim Police Chief Kim Raney, Community Development Director Brian Lee, Public Works Director Siobhan Foster, Parks and Recreation/Library Director Amy Hall-McGrade, Human Resources Director Danielle Tellez, Finance Director Anita Agramonte, Acting Assistant Fire Chief Jim Enriquez, and Chief Deputy City Clerk/Records Management Director Sharon F. Clark.

**CLOSED SESSION**

**A. Government Code § 54956.9(d)(1) – CONFERENCE WITH LEGAL COUNSEL:  
EXISTING LITIGATION**

- Name of Case: Powers, Justin v. City of Covina, et al; Case No. 2:15 CV 5877

**B. Government Code § 54957.6 – CONFERENCE WITH LABOR NEGOTIATORS**

Agency Designated Representative: Danielle Tellez, Human Resources Director  
Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME); Police Association of Covina (PAC); Police Management Group (PMG); and Police Supervisors of Covina (PSC)

**C. Government Code § 54957.6 – CONFERENCE WITH LABOR NEGOTIATORS**

Agency Designated Representative: Danielle Tellez, Human Resources Director

Unrepresented Employees: Mid-Management, Supervisory and Professional, and Confidential and Technical Employees; and Executive Employees (excluding the City Manager)

### **RECONVENE AND CALL TO ORDER**

Mayor Stapleton reconvened the meeting into open session at 7:35 p.m.

### **CLOSED SESSION REPORT**

City Attorney Lee announced that there was no reportable action taken and direction was given to staff.

### **PLEDGE OF ALLEGIANCE**

Mayor Stapleton led the Pledge of Allegiance.

### **INVOCATION**

Covina Police Chaplain Truax gave the invocation.

### **PRESENTATIONS**

#### *2016 USA Taekwondo National Championships*

Mayor Stapleton presented the following with certificates of recognition for their achievements in the 2016 USA Taekwondo National Championships: Coach/Master Instructor Rodrigo “Ricky” Negrete; National Gold Medalists Elizabeth Mae Chan and Nicolas Thomas Chan; National Silver Medalist Alexander Daniel Chan; and Honorable Mentions Rodrigo “Lil’ Rocky” Dazaeth Negrete, Joan-Paul Escobar, and Ignacio “Nacho” Bautista.

#### *Introduction of New Employees*

Recently-hired City employees were introduced to Council and the community as follows:

- Finance Director Agramonte introduced Senior Accountant Alan Sands.
- Interim Police Chief Raney introduced Public Communications Supervisor Patricia Tachias and Public Safety Dispatcher Kelly Churnside.
- Public Works Director Foster introduced Public Works Manager Jason Lappin and Water Worker John Ericson.

### **CITY MANAGER COMMENTS**

#### *Police Chief Retirement Presentation*

Interim City Manager Penman acknowledged the retirement of Interim Police Chief Raney after 39 years with the Covina Police Department.

Glendora Councilmember Karen Davis gave a tribute to Chief Raney for his leadership in the law enforcement community and presented him with a commemorative tile from the City of Glendora.

Dale Kunesh, on behalf of the Covina Public Works Department, presented a Covina street sign reading "Kim Raney Avenue" to Chief Raney.

Mayor Stapleton gave a tribute to Chief Raney on behalf of the City Council; presented him with a shadowbox showcasing badges, awards, and memorial coins related to the Chief's law enforcement career; and read a proclamation into the record recognizing the Chief's outstanding achievements and contributions to the City of Covina and the law enforcement community.

Chief Raney commented on his career, recognized the support of his wife, Stacey Raney, and his family, commended the Police Department leadership taking his place, recognized his former Executive Assistant Debbie Quick and current Executive Assistant Eunicee Sierra for their assistance, and thanked Council and community for their support over the years.

Chief Raney received a standing ovation from all present.

### **PUBLIC COMMENTS**

Dale Kunesh thanked Council for caring about the City and expressed appreciation to Interim Police Chief Raney and the Public Works staff.

Michele Durfee, representing the San Gabriel Valley Churches Assisting Neighbors Network, explained the organization's goal to harness local faith communities to assist the homeless and hungry in the San Gabriel Valley.

### **COUNCIL/AGENCY/AUTHORITY COMMENTS**

Councilmember King commented on Chief Raney's distinguished and honorable career, his heart for service to the community, and expressed thankfulness for the Chief's leadership, care, and servitude.

Councilmember Allen commented on the privilege and opportunity to work with Chief Raney, stated that he is at the top of the list in his profession and has left the Department in good hands, and wished him well in retirement.

Councilmember Delach concurred with comments by her colleagues, thanked Chief Raney and congratulated him on his retirement, thanked Stacey Raney for holding down the fort, commented that we still have great people in the Police Department mentored by Chief Raney, and challenged them to walk in the Chief's big footsteps.

Mayor Pro Tem Marquez agreed with all the comments by his colleagues, commented that in his day job he has seen how other chiefs interact with their communities and how the communities react to them and it has been very different in Covina, wished Chief Raney the best of luck, and concluded that retirement is the time for new adventures and we look forward to the Chief's new endeavors.

Mayor Stapleton commented on coming to the end of a long trail, on the impressive respect the Chief has from law enforcement and the general community, on his ability to install professionalism and a sense of humanism in the way laws are enforced in Covina, on his legacy of peaceful law enforcement with a fair and firm hand, and thanked the Chief for his contributions to the community, his friendship, and his leadership.

## CONSENT CALENDAR

A motion was made by Councilmember King, seconded by Councilmember Allen, to approve Consent Calendar items CC 1 – 12 as presented.

*Motion approved Consent Calendar items CC 1 – 12 as follows:*

**AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: NONE**

- CC 1. City Council approved the Minutes of the September 20, 2016, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.
- CC 2. City Council approved the payment of City Demands in the Amount of \$1,416,814.91.
- CC 3. Successor Agency to the Covina Redevelopment Agency approved the payment of Agency Demands in the Amount of \$9,040.24.
- CC 4. City Council waived full reading, read by title only and adopted on second reading **Ordinance No. 16-2061** entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, AMENDING CHAPTERS 17.62 (CONDITIONAL USE PERMITS), 17.78 (VARIANCES) AND 17.80 (ZONING AMENDMENTS AND ZONE CHANGES) OF TITLE 17 (ZONING) OF THE COVINA MUNICIPAL CODE CONCERNING PUBLIC HEARING DATE AND NOTICING REQUIREMENTS, AND MAKING A DETERMINATION OF EXEMPTION UNDER CEQA.”
- CC 5. City Council adopted **Resolution No. 16-7535** Confirming Continued Existence of An Emergency Condition for the Residual Control System at the Charter Oak Reservoir Site Pursuant to Chapter 2.5 (Emergency Contracting Procedures) of the Public Contracts Code.
- CC 6. City Council directed the Interim City Manager to Represent the City of Covina at the Covina Irrigating Company (CIC) Annual Shareholder’s Meeting and to vote the City’s shares equally for the directors identified on the proxy ballot per the staff report.
- CC 7. City Council received and filed the Notification of lease extension with Elite Dining Services, Inc.
- CC 8. City Council approved the purchase of six Police Department vehicles and six aftermarket police package retrofits.
- CC 9. City Council authorized the Interim City Manager to execute the first amendment to the agreement with Vavrinek, Trine, Day & Co., LLP for accounting services assisting with the preparation of the Fiscal Year 2014-15 Audit and Comprehensive Annual Financial Report (CAFR) in the amount of \$23,900.

- CC 10. City Council waived full reading, read by title only and introduced for first reading **Ordinance No. 16-2062** entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA SETTING THE CITY’S REFUSE COLLECTION SERVICES RATES FOR RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL CUSTOMERS, FOR FISCAL YEAR 2016-17 THROUGH FISCAL YEAR 2018-19, EFFECTIVE JULY 1, 2016.”
- CC 11. City Council appointed Susan Zermeno to the Traffic Advisory Commission for a term ending June 30, 2018; and appointed Nick Lopez as an alternate on the Youth Accountability Board for a term ending June 30, 2017.
- CC 12. City Council: 1) Authorized the Interim City Manager to execute the Professional Services Agreement with Doane and Hartwig Water Systems, Inc. to furnish and install a PAX Water Technologies Mixer at Rancho La Merced Reservoir in an amount not-to-exceed \$46,553; and 2) Adopted **Resolution No. 16-7538** amending the FY 2017 Capital Improvement Program (CIP) budget to reflect an additional appropriation of \$17,604 from available Water Capital Improvement Fund balance for the Rancho La Merced Reservoir PAX Water Technologies Mixer Project and increase the FY 2017 Water CIP budget.

### COUNCIL/AGENCY/AUTHORITY COMMENTS

Mayor Stapleton commented on recent events:

- Covina Chamber of Commerce 33<sup>rd</sup> Annual Police & Firefighter Awards Luncheon; and
- Supervisor Antonovich’s resolution presentation to Chief Raney at the September 27, 2016, Board of Supervisors’ meeting in Los Angeles.

He announced the following upcoming events:

- 21<sup>st</sup> Annual Thunderfest Event on Saturday, October 8, 2016, from 2:00 – 9:00 p.m. in Downtown Covina;
- Retirement Event honoring Chief Raney at Heritage Park on Thursday, October 13, 2016, from 12:00 – 2:00 p.m.;
- Friends of the Covina Library booth at October 8, 2016, at the Thunderfest Event;
- Friends of the Covina Library Semi-annual Book and Bake Sale on October 22, 2016, at the Covina Library Community Room; and
- December 3, 2016, Annual Christmas Parade, for which antique car entries are desired.

**PUBLIC HEARING** – None.

### CONTINUED BUSINESS

- CB 1. Covina Senior and Community Center Project – Designation of Kelby Park and the Covina Woman’s Club as Possible Site Alternatives for Placement of New Center, Adoption of Resolution No. 16-7533 Authorizing Application for Grant Funds from Los Angeles County Regional Park and Open Space District for Fifth Supervisorial District Competitive Excess Funding, and First Amendment to Agreement between City of Covina and Gonzalez Goodale Architects to Provide Planning, Programming, Architectural, and Engineering services for Initial Phase of Covina Senior and Community Center Project.**

The staff report and a PowerPoint presentation were presented by Public Works Director Foster. There was no public comment.

In response to Councilmember King's request for an update on discussion with the Covina's Woman's Club, Public Works Director Foster explained that she and Parks & Recreation/Library Director Hall-McGrade had met with representatives of the Woman's Club and there is definite interest in a partnership with the City to preserve the future of the building.

Councilmember Delach commented that from thinking through the issue more carefully, due to the expressed desire of seniors at the last study session meeting to go back to Kelby Park and for the City to get moving, she did not want to spend money on the Woman's Club assessment due to renovation costs and building-size limitation, and instead go full force on locating the senior center in Kelby Park to build what we want and to get the seniors in place as soon as possible.

Interim City Manager Penman responded that the concept is to have concurrent processes and the demolition process in Kelby Park has already begun, that staff is seeking direction from Council to pursue architectural analysis of the Woman's Club, and that a funding shortfall for Kelby Park still has to be addressed.

Mayor Stapleton stated that he thought the direction Council gave at the conclusion of the last study session was clear to pursue Kelby Park and we need to move forward with Kelby Park.

Councilmember King commented the whole point is to run concurrent processes.

Councilmember Allen commented that both sites should be looked at and other funding sources found, that using existing Project Area 1 funds would have been a better choice, but it seems that a majority of Council wants to move toward Kelby Park.

In response to questions from Mayor Pro Tem Marquez and Mayor Stapleton, Public Works Director Foster explained that the timeframe for the study of the Women's Club is six to seven weeks and the lead and asbestos abatement portion at Kelby Park takes about three weeks plus demolition time, so the demolition will take longer than the architectural study at the Woman's Club, though they can be done concurrently.

Mayor Pro Tem Marquez stated there is no harm in assessing the Woman's Club while demolition at Kelby Park is taking place in order to have all options on the table, especially since the City could acquire the Woman's Club for \$1.

In response to questions from Mayor Stapleton and Councilmember Delach, Public Works Director Foster explained that the study will cover everything needed to make the Woman's Club a proper senior center and will include hiring a structural engineer.

Councilmember Delach reiterated that she is not in favor of doing the Woman's Club assessment due to the renovation aspect, doesn't feel the architect's report will give enough information to make a valid decision, feels the six to seven weeks would be more productive designing a new senior center, and is concerned about the effect on the neighbors at the Woman's Club site.

Councilmember Allen stated he understands Councilmember Delach's concerns, but wants to have a more flexible option on table, and leave the Woman's Club option open for financial reason.

In response to Councilmember King's inquiry about a cooperative agreement with Intercommunity Hospital to facilitate use of redevelopment money, Interim City Manager Penman explained the challenge with that site is site control and the City being at the mercy of their schedule as opposed to having site control at the other locations.

A motion was made by Councilmember Allen, seconded by Councilmember King to:

1. Direct City staff to pursue the placement of the Covina Senior and Community Center in Kelby Park and at the site of the Covina Woman's Club.
2. Adopt **Resolution No. 16-7533** authorizing the application for \$1.9 million in grant funds from the Los Angeles County Regional Park and Open Space District for Fifth Supervisorial District Competitive Excess Funding for the Covina Senior and Community Center Project.
3. Approve and authorize the Interim City Manager to execute on the City Council's behalf, in substantial form, the attached First Amendment to the Agreement between the City of Covina and Gonzalez Goodale Architects to (1) extend the term of the agreement through June 30, 2017, (2) amend the scope of work to (a) reflect the placement of the Covina Senior and Community Center at a location to be designated by the City Council and (b) prepare a General Building and Site Analysis of the Covina Woman's Club, (3) increase the total compensation by \$20,000 to a not-to-exceed amount of \$120,000, and (4) include provisions required for compliancy with federal law and Community Development Block Grant (CDBG) requirements, subject to the City Attorney's review and approval as to form.

***Motion approved Continued Business item CB 1 as follows:***

**AYES: ALLEN, DELACH, KING, MARQUEZ**  
**NOES: STAPLETON**  
**ABSTAIN: NONE**  
**ABSENT: NONE**

**CB 2. Consideration of Resolutions Amending the Composition of the Finance Advisory Commission and Amending Policies Related to the City's Advisory Boards and Commissions.**

The staff report was presented by Chief Deputy City Clerk Clark. There was no public comment.

A motion was made by Councilmember Allen, seconded by Councilmember Delach to:

1. Adopt **Resolution No. 16-7531** amending policies related to the City's Advisory Boards and Commission to change the composition of the Finance Advisory Commission and rescinding Resolution No. 16-7505.
2. Adopt **Resolution No. 16-7532** amending the Bylaws of the Finance Advisory Commission to change the composition of the Commission from five to seven members.

***Motion approved Continued Business item CB 2 as follows:***

**AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: NONE**

**CB 3. Consideration of Appointments to the Finance Advisory Commission.**

The staff report was presented by Chief Deputy City Clerk Clark. There was no public comment.

A motion was made by Councilmember King, seconded by Mayor Pro Tem Marquez to reappoint Mark Cook, Diane Fonseca, and Tom Melendrez to the Finance Advisory Commission for full terms ending June 30, 2020.

***Motion approved Continued Business item CB 3 as follows:***

**AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: NONE**

## **NEW BUSINESS**

### **NB 1. Professional Services Agreement with HdL Software, LLC (HdL) for Business License Management and Compliance Services.**

The staff report was presented by Finance Director Agramonte. There was no public comment.

Councilmember Allen stated that the City had problems with a previous company that did business license collection, that amnesty and the accuracy of records are important, and expressed his hope that HdL understands good customer service and accuracy.

Councilmember Delach stated her wish for the City to collect only for current-year business licenses, and her appreciation for the education component for customers.

A motion was made by Councilmember King to award a Professional Services Agreement (PSA) to HdL Software, LLC (HdL) for Business License Management and Compliance Services along with Consulting Services for a Business Tax Analysis and Ordinance Review, authorize the Interim City Manager to execute the PSA, and adopt **Resolution No. 16-7534** appropriating \$71,500 for this agreement.

In response to questions from Mayor Stapleton, Finance Director Agramonte explained that HdL has variety of options for compliance management including several databases to match the City's business license records against other databases first, and then can also canvass door to door; that the City does not currently have an estimate of the number of non-conforming businesses; that HdL would retain 35% of first-year collection on business license fees from non-conforming businesses; and that Covina's business license fees are set per the Covina Municipal Code and based on type of business.

Mayor Pro Tem Marquez commented that people are frustrated with the backlog on business licenses and this service could be very beneficial; and seconded the motion.

***Motion approved New Business item NB 1 as follows:***

**AYES: ALLEN, DELACH, KING, MARQUEZ**  
**NOES: STAPLETON**  
**ABSTAIN: NONE**  
**ABSENT: NONE**

Mayor Stapleton stated that he would rather have this service in-house than using a contractor.

**NB 2. Consideration of Resolutions relating to Covina's General Municipal Election to be held on March 7, 2017, including Placing a Measure Extending the City's Utility Users Tax on the March 2017 Ballot.**

The staff report was presented by Chief Deputy City Clerk Clark and Finance Director Agramonte.

Interim City Manager Penman commented that once Council designates councilmembers to draft the argument in favor of the ballot measure, the 14-day period to complete that process is triggered.

Mayor Stapleton asked whether the first four resolutions could be adopted at this meeting and the resolution placing the measure on the ballot could be adopted at a later date. Chief Deputy City Clerk Clark replied that could be done with the removal of ballot measure language as needed from the resolutions to be adopted tonight. Mayor Stapleton stated he would like to talk to community members before making a decision on the ballot measure resolution.

Speaker Win Patterson congratulated Chief Raney on his retirement; and representing Covina Community Matters, stated the group is going to support passage of the Utility Users Tax (UUT) measure and try to help get it through whatever Council decides, that the group would prefer the 10-year sunset option as to make the tax permanent is giving up hope and there is still hope to fix it.

Speaker Joelle Peelgren stated she strongly supports the UUT as a way to give back to the community and encouraged a 10-year term for the tax as it makes passage of the measure more possible and encourages voters to stay connected.

Councilmember Allen stated he prefers a 10-year sunset for the UUT as he doesn't want to take any chances and wants to make sure it passes for good of the community and good public safety.

Mayor Stapleton asked councilmembers if they are prepared to designate persons to write the ballot argument.

Councilmember Delach suggested delaying a decision on this item to take the time to get a better idea of who should write the argument.

Councilmember Allen suggested Mayor Stapleton and Mayor Pro Tem Marquez along with members of Community Matters to write the argument.

In response to Mayor Stapleton's question about deadlines for adoption of the resolutions, Chief Deputy City Clerk Clark explained that the first four resolutions should be adopted no later than November 1, 2016, to give the County adequate time to provide requested services, and that the deadline for the ballot measure resolution to be adopted is December 9, 2016.

A motion was made by Councilmember Delach, seconded by Mayor Pro Tem Marquez, to adopt:

1. **Resolution No. 16-7526** calling for the holding of a General Municipal Election on Tuesday, March 7, 2017;
2. **Resolution No. 16-7527** requesting the Board of Supervisors of the County of Los Angeles to direct the Registrar-Recorder/County Clerk's Office to administer, manage and oversee the City of Covina's General Municipal Election to be held on March 7, 2017;

3. **Resolution No. 16-7536** requesting the Board of Supervisors to render specified services relating to the Election; and
4. **Resolution No. 16-7528** adopting regulations for candidates' statements;

And to delay a vote until the October 18, 2016, regular City Council meeting on:

5. **Resolution No. 16-7529** ordering that an ordinance to extend the City's existing utility users tax (Option 1 or Option 2) be submitted to the voters at the General Municipal Election to be held March 7, 2016, directing the City Attorney to prepare an impartial analysis of the measure, setting priorities for filing a written argument relating to the ballot measure, and providing for rebuttal arguments relating to the ballot measure.

Following additional discussion, a substitute motion was made by Councilmember Delach, seconded by Mayor Pro Tem Marquez, to delay a decision on all resolutions until the October 18, 2016, regular City Council meeting.

*Motion passed as follows:*

**AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: NONE**

- NB 3. Resolution No. 16-7537; Budget Resolution to Appropriate \$12,600 of the 2016-2017 Budget for Emergency Asbestos and Lead Paint Survey Services and Litigation Guarantee Fees for the Abatement of a Dangerous Building – Update on Fire-Damaged Property at 345 S. Citrus Ave.**

The staff report was presented by Community Development Director Lee who explained that since the writing of the staff report, the property owner has made progress on the demolition permit and it is likely that the permit will be pulled before the expiration of the 45-day deadline.

There was no public comment.

Mayor Stapleton commented that this item is a proactive action by Council to encourage compliance by the owner and to ensure that if he doesn't comply, the City is in a position to move forward without delay.

A motion was made by Councilmember King, seconded by Councilmember Allen to adopt **Resolution No. 16-7537** to appropriate \$12,600 of the 2016-2017 Budget for emergency asbestos and lead paint survey services and litigation guarantee fees for the abatement of a dangerous building.

In response to a question from Councilmember Delach, Interim City Manager Penman explained that this action is to appropriate the money needed for abatement, but it will not be spent unless the owner does not move ahead, and that Council could also continue this item to the next meeting.

Discussion followed on the owner's intentions for the property, that the property is currently an eyesore and dangerous, the benefit of giving staff the ability to move ahead with abatement if the owner does not, the arson investigation, and putting a lien on the property if the City pays for abatement.

Acting Assistant Fire Chief Enriquez reported that the cause of the fire is currently under investigation and the case will remain open until further notice.

***Motion approved New Business item NB 3 as follows:***

**AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: NONE**

**NB 4. Request to Reorganize Community Development Department Staffing Structure.**

Councilmember King commented that he had read the staff report, had no questions, and with Council's agreement, did not need to have the staff report presented. Council concurred.

There was no public comment.

A motion was made by Councilmember King, seconded by Councilmember Allen to approve the Staffing Reorganization in the Community Development Department to: 1) Transition the Assistant Planner position into an Associate Planner position; and 2) Transition the Planning Aide position into two part-time Planning Aide positions.

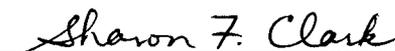
***Motion approved New Business item NB 4 as follows:***

**AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: NONE**

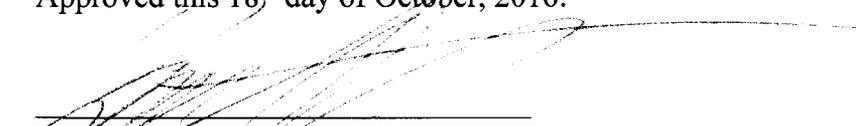
**ADJOURNMENT**

At 9:16 p.m., the meeting of the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority was adjourned in honor of Chief Raney and in memory of Assistant to the City Manager Carrillo's father, Aurelio Carrillo, to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, October 18, 2016, at 5:00 p.m. for study session; and at 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723.

Respectfully submitted:

  
\_\_\_\_\_  
Sharon F. Clark, CMC  
Chief Deputy City Clerk

Approved this 18<sup>th</sup> day of October, 2016:

  
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Kevin Stapleton, Mayor/Chair