



City of Covina/Successor Agency to the
Covina Redevelopment Agency/
Covina Public Finance Authority/
Covina Housing Authority

Mayor Peggy Delach – Mayor Pro Tem John King

Council Members: Walter Allen - Jorge Marquez - Kevin Stapleton

REGULAR MEETING AGENDA

125 E. College Street, Covina, California

Council Chamber of City Hall

Tuesday, November 18, 2014

6:30 p.m.

- As a courtesy to Council/Agency/Authority Members, staff and attendees, everyone is asked to silence all pagers, cellular telephones and any other communication devices.
- Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.
- Please provide 10 copies of any information intended for use at the Council/Agency/Authority meeting to the City Clerk prior to the meeting.
- **MEETING ASSISTANCE INFORMATION:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
- **DOCUMENT AVAILABILITY:** Any writings or documents provided to a majority of the Council/Agency/Authority regarding any item on this agenda will be made available for public inspection at the City Clerk's Office at City Hall located at 125 E. College Street and the reference desk at the Covina Library located at 234 North Second Avenue during normal business hours. In addition, such writings and documents are available in the City Clerk's Office and posted on the City's website at www.covinaca.gov.
- Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Covina Housing Authority unless listed on agenda, which has been posted not less than 72 hours prior to meeting.
- If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.
- The Covina City Clerk's Office does hereby declare that the agenda for the **November 18, 2014** meeting was posted on **November 13, 2014** near the front entrance of the City Hall, 125 East College Street, Covina, in accordance with Section 54954.2(a) of the California Government Code.

November 18, 2014

**CITY COUNCIL/SUCCESSOR AGENCY TO THE
COVINA REDEVELOPMENT AGENCY/
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Allen, Marquez, Stapleton, Mayor Pro Tem/Vice Chairperson King and Mayor/Chairperson Delach

PUBLIC COMMENTS

The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to closed session for the following:

CLOSED SESSION

- A. G.C. §54957 – PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Manager

RECESS

**CITY COUNCIL/SUCCESSOR AGENCY TO THE
COVINA REDEVELOPMENT AGENCY/
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 p.m.**

RECONVENE AND CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Allen, Marquez, Stapleton, Mayor Pro Tem/Vice Chairperson King and Mayor/Chairperson Delach

PLEDGE OF ALLEGIANCE

Led by Council Member Marquez

INVOCATION

Given by Covina Police Chaplain Dave Truax

PRESENTATIONS

Presentation – Composites Horizons

Recognition – Moving Wall Vietnam Veteran's Memorial

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

- CC 1.** City Council to approve the minutes from the November 4, 2014 regular meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority.
- CC 2.** City Council to receive and file payment of demands in the amount of \$4,463,846.81.
- CC 3.** Successor Agency to the Covina Redevelopment Agency to receive and file payment of demands in the amount of \$93,715.38.
- CC 4.** City Council to receive and file the Public Works Monthly Activity Report.
- CC 5.** City Council to adopt **Resolution No. 14-7307**, to purchase equipment for the Covina Police Communications Division as permitted by State funding policy and the State of California's Master Purchas Agreement (MPA).

CONSENT CALENDAR CONTINUED

- CC 6.** City Council/Successor Agency/Housing to authorize application for the Continuum of Care (CoC) Program grant, through the Los Angeles Homeless Services Authority (LAHSA) for supportive services, operation and administration of the McGill House in Fiscal Year 15-16 and to adopt **City Resolution No. 14-7304**, authoring application for funds through the Los Angeles Continuum of Care 2014 SuperNOFA; adopt **Agency Resolution No. 14-028**, supporting the City's application for funds through the Los Angeles Continuum of Care 2014 SuperNOFA; and adopt **Authority Resolution No. 14-003**, supporting the City's application for funds through the Los Angeles Continuum of Care 2014 SuperNOFA.
- CC 7.** City Council to approve a Memorandum of Understanding with the Los Angeles Homeless Service Authority for the consideration of participation in the 2015 Greater Los Angeles Homeless Count Opt-In Program and authority the City Manager or his designee to sign related documents.
- CC 8.** City Council to make a determination of satisfaction of Note and program requirements and terms for the program participants of the Community Development Block Grant (CDBG) Special Economic Development Program and authorize the City Manager or his designee to execute related documents.
- CC 9.** City Council to adopt **Resolution No. 14-7305**, approving up to \$3,000 of City contingency funds for installation and storage of holiday banners to be placed throughout the City.
- CC10.** City Council to adopt **Resolution No. 14-7306** to adopt a Fraud Detection Policy.
- CC11.** City Council to approve a Right of Entry and Parking Lease Agreement with Sage Automotive and authorize the City Manager to execute said agreement.

PUBLIC HEARING

- PH1.** City Council to adopt a resolution approving Covina's Local Development Report for Los Angeles County's Congestion Management Program.

Staff Recommendation:

- 1) City Council to open the public hearing and consider public testimony; and
- 2) City Council to adopt **Resolution No. 14-7302**, finding the city to be in conformance with the Congestion Management Program (CMP) and adopting the CMP Local Development Report, in accordance with California Government Code Section 65089.

NEW BUSINESS

- NB1.** City Council to consider the proposal to amend the Zoning Ordinance to allow food truck vendors on private property and amend the Planned Community Development Overlay to

allow food truck vendors for property located at 692 Arrow-Grand Circle.

Staff Recommendation:

- 1) Direct staff to initiate a Zoning Ordinance Amendment that will add provisions regarding the operation of food truck vendors on private property; and, initiate a Planned Community Development Amendment (PCD 79-001) to allow food truck vendors for Alosta Brewery located at 692 Arrow-Grand Circle.

NB2. City Council to approve use of funds from the Community Development Block Grant (CDBG) 2014-2015 funding allocation through the Special Economic Development Program for M. Mercy Moreno, doing business as Oh Sweet Mercy, located at 225 N. Citrus Avenue.

Staff Recommendation:

- 1) City Council to approve the Community Development Block Grant (CDBG) of \$50,000 between the City of Covina and M. Mercy Moreno, doing business as Oh Sweet Mercy, contingent upon execution of a Guarantee of Note by the owner, and in compliance with other requirements, and authorize the City Manager or his designee to execute the documents necessary to complete the grant/loan transactions when all conditions are met.

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to a joint meeting with the Planning Commission, **Thursday, November 20, 2014**, at 6:00 p.m. in the Council Chamber, 125 East College Street, Covina, California, 91723. The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing will meet at it next regular meeting, **Tuesday, December 2, 2014** at 6:30 p.m. for closed session and 7:30 p.m. for open session in the Council Chamber, 125 East College Street, Covina, California, 91723.