



CONSTRUCTION & DEMOLITION DEBRIS RECYCLING, REUSE AND WASTE HANDLING

Steps for Meeting Requirements

Step 1:

The requirements apply to projects within the City of Covina. After you have contacted the Building Section to begin the permit process, please obtain a C&D Debris Recycling, Reuse and Waste Handling Plan and Report forms from the Environmental Services counter. If further advisement is needed, please contact the Environmental Services Section at (626) 384-5480.

Step 2:

Submit the Recycling, Reuse and Waste Handling Plan to the Building Section. Forms may be submitted via fax at (626) 384-5479, via the U. S. Postal Service or a parcel service, or at the public counter of the Building Section. The public counter is open from Monday through Thursday from 7 a.m. to 6 p.m., and is located at 125 E College Street, Covina, CA 91723. Once the Recycling, Reuse and Waste Handling Plan is approved, you may receive clearance on the required permit(s).

Step 3:

If anything changes, submit an Amendment to the Environmental Services Section. The most common reason for an Amendment is to request additional time to complete a project. If the project requires a change of recycling facilities, the Environmental Services Section must first approve the facilities to be used. The use of a facility which has not been approved may lead to a violation.

Step 4:

If required, submit a 90 Day Report to the Environmental Services Section no later than 90 days after issuance of the first permit for the project and every 90 days thereafter. This applies for projects where demolition and construction is expected to exceed 90 days.

Step 5:

Submit a Final Compliance Report to the Environmental Services Section within 30 days of demolition and/or construction completion. Failure to file a Final compliance Report upon the completion of a project will lead to a violation.