MINUTES OF FEBRUARY 1, 2022
REGULAR MEETING OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING AUTHORITY/COVINA HOUSING AUTHORITY HELD IN THE COUNCIL CHAMBER OF CITY HALL, 125 EAST COLLEGE STREET, COVINA, CALIFORNIA AND VIRTUALLY VIA ZOOM

This meeting was conducted in accordance with Assembly Bill 361, regarding the COVID-19 pandemic.

CLOSED SESSION – Not scheduled.

CALL TO ORDER

Mayor Marquez called the Council/Agency/Authority meeting to order at 7:31 p.m. with all Councilmembers present except Councilmember Linares.

ROLL CALL

Councilmembers Present: Walter Allen, III, John C. King, Mayor Pro Tem/Vice-Chair Patricia Cortez, and Mayor/Chair Jorge A. Marquez.
Councilmembers Absent: Victor Linares.
Elected Members Present: City Clerk Mary Lou Walczak and City Treasurer Geoffrey Cobbett.
Elected Members Absent: None.
Staff Members Present: City Manager Chris Marcarello, City Attorney Candice K. Lee, Police Chief David Povero, Administrative Services Director Anita Agramonte, Community Development Director Brian Lee, Parks & Recreation/Library Services Director Lisa Evans, Public Works Director Andy Bullington, Deputy City Manager Angel Carrillo, and Chief Deputy City Clerk Nicole Alvarez.

PLEDGE OF ALLEGIANCE

Led by Mayor Marquez

INVOCATION

Given by Covina Police Chaplain David Truax

PRESENTATIONS – None.
PUBLIC COMMENTS

Diana Mullins commented regarding comments made by Neil Polzin at the last meeting and on districting.

Dora Gomez thanked Council for their help with the grant they received from the San Gabriel Valley Council of Governments. Ms. Gomez commented on the amount of food received and distributed and summarized past events.

COUNCIL AGENCY AUTHORITY COMMENTS

Councilmember Allen thanked Dora for her service and complimented her on her involvement. Councilmember Allen also thanked Public Works staff for all the work done after the rain, such as filling potholes and repairing the streets. He also commented on the condition of Grand Avenue and Badillo Street.

Mayor Pro Tem Cortez had no comment.

Councilmember King commented on the damaged caused by the recent windstorm and reminded the community what to do in the case of a downed powerline or coming across an intersection without a power. Councilmember King congratulated the Los Angeles Rams on heading for the Super Bowl and commented on the football postseason. Lastly, he wished everyone a Happy Valentine’s Day.

Mayor Marquez echoed Councilmember King’s comments regarding the football postseason. He wished everyone a Happy Lunar New Year. Mayor Marquez thanked Southern California Edison and Public Works staff working to keep the residents safe during the rain and windstorm. Mayor Marquez also thanked the community for their patience during that time. Mayor Marquez requested to adjourn in memory of late Congressmember Esteban Torres.

CITY MANAGER COMMENTS

City Manager Marcarello requested to pull Consent Calendar item CC 3 due to a property ownership change, which would need to be finalized before moving forward with the annexation.

CONSENT CALENDAR

Mayor Marquez announced that Consent Calendar item CC 3 is pulled from the agenda.

Councilmember Allen pulled Consent Calendar item CC 8 for separate discussion.

A motion was made by Councilmember King, seconded by Mayor Pro Tem Cortez, to approve Consent Calendar items CC 1, 2, 4 – 7, and 9, as presented.

*Motion approved by roll call vote for Consent Calendar items CC 1, 2, 4 – 7, and 9, as follows:*

| AYES:     | ALLEN, KING, CORTEZ, MARQUEZ |
| NOES:     | NONE                        |
| ABSTAIN:  | NONE                        |
| ABSENT:   | LINARES                     |

COUNCIL/CSA/CPFA/CHA MINUTES   Page 2 of 8   Tuesday, February 1, 2022
CC 1. City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority approved the Minutes of the January 18, 2022, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

CC 2. City Council/Successor Agency to the Covina Redevelopment Agency approved the Payment of Demands in the amount of $3,467,209.91.

CC 4. City Council adopted City Resolution CC 2022-08, declaring intention to authorize the annexation of territory to Community Facilities District No. 2007-1 (Public Services); and adopted City Resolution CC 2022-09, adopting boundary map showing territory proposed to be annexed in the future to Community Facilities District No. 2007-1 (Public Services); and Setting the Public Hearing Date for March 15, 2022 (316 S. Barranca Avenue, Covina/Annexation 31)

CC 5. City Council:
   1. Approved plans and specifications for the Catch Basin Retrofit Project;
   2. Awarded the contract for the Catch Basin Retrofit Project to United Storm Water, Inc. as the lowest responsive and responsible bidder in an amount not to exceed $177,940.00 and authorized the City Manager to execute the contract;
   3. Authorized an amount of $17,794 (approximately 10%) as a contingency to cover the cost of unforeseen construction expenses;
   4. Adopted Resolution CC 2022-11 to amend the Fiscal Year 2022-2026 Capital Improvement Program and the Fiscal Year 2021-2022 CIP Budget to reflect an appropriation of $301,242.75 from the Measure W Fund balance to increase funding for the Catch Basin Retrofit Project and increase the Fiscal Year 2021-2022 Department of Public Works, Measure W Project budget (Account No. 2510-5550-55320) in the amount of $301,242.75 for expenditures on the Catch Basin Retrofit Project.

CC 6. City Council:
   1. Adopted Resolution CC 2022-12 calling for and giving notice of the holding of a General Municipal Election to be held on Tuesday, June 7, 2022, for the election of certain officers as required by the provisions of the laws of the State of California relating to General Law Cities and requesting the Registrar of Voters of the County of Los Angeles to conduct said Election and canvass the results;
   2. Adopted Resolution CC 2022-13 requesting the Board of Supervisors of the County of Los Angeles to consolidate a General Municipal Election to be held on June 7, 2022, with the Statewide Primary Election to be held on the date pursuant to section § 10403 of the Elections Code; and
   3. Adopted Resolution CC 2022-14 adopting regulations for candidates for elective office pertaining to candidates' statements submitted to the voters at an Election to be held on Tuesday, June 7, 2022.

CC 7. City Council:
   1. Adopted Resolution CC 2022-15, approving the acceptance of the application for Grant Funds from the California Arts Council for the Covina Center for the Performing Arts, and approving the submission of the Project Information
2. Adopted Resolution CC 2022-16, amending the Fiscal Year 2021-2022 Operating Budget to accept $3,000,000 from the California Arts Council and appropriate the funds to accounts 2230-3800-42190-THETR and 2230-3800-55100-THETR for the purpose of purchasing the Covina Center of the Performing Arts

CC 9. City Council approved the First Amendment to the agreement with Professional Account Management LLC for a one (1) year extension to provide parking citation processing and collection services; and authorize the City Manager to execute the amendment.

CONSENT CALENDAR ITEM PULLED FROM AGENDA

CC 3. Adoption of Resolutions CC 2022-06 and 2022-07 Relating to the Annexation of Territory to Community Facilities District No. 2007-1, Declaring Intention to Authorize Annexation, Adopting Boundary Map, and Setting the Public Hearing Date for March 15, 2022 (342 S. Fourth Avenue, Covina/Annexation 30)

Staff Recommendation:
1. Adopt City Resolution CC 2022-06, declaring intention to authorize the annexation of territory to Community Facilities District No. 2007-1 (Public Services); and
2. Adopt City Resolution CC 2022-07, adopting boundary map showing territory proposed to be annexed in the future to Community Facilities District No. 2007-1 (Public Services).

CONSENT CALENDAR ITEMS PULLED FOR SEPARATE DISCUSSION

CC 8. Covina Skate Park Project – Award of Contract for Design Services to Spohn Ranch Skateparks for an Amount of $61,900

Staff Recommendation:
1. Award the Contract for Design Services for the Covina Skate Park Project to Spohn Ranch Skateparks as the responsible bidder in an amount not-to-exceed $61,900 and authorize the City Manager to execute the Contract; and
2. Establish a contingency allowance of $4,100 for additional services if needed;
3. Adopt Resolution CC 2022-17 to amend the Fiscal Year 2021-2022 Capital Improvement Program to reflect an appropriation of $65,000 from the Measure CC Fund for the design of the Covina Skate Park Project at Wingate Park.

Councilmember Allen pulled this item to highlight this item and to request that good fencing be placed near the railroad tracks.

A motion was made by Councilmember Allen, seconded by Councilmember King, to approve Consent Calendar item CC 8 as presented.
Motion approved by roll call vote for Consent Calendar item CC 8 as follows:

   AYES: ALLEN, KING, CORTEZ, MARQUEZ
   NOES: NONE
   ABSTAIN: NONE
   ABSENT: LINARES

CONTINUED PUBLIC HEARINGS - None.

PUBLIC HEARINGS

PH 1. Public Hearing to Consider a Substantial Amendment to the Fiscal Year (FY) 2021-2022 Community Development Block Grant (CDBG) Program Budget

Mayor Marquez opened the public hearing.

The agenda report was presented by Community Development Director Lee.

In response to an inquiry from Councilmember King, Community Development Director Lee clarified the funding allocations.

There were no public comments, therefore, Mayor Marquez closed the public hearing.

A motion was made by Mayor Pro Tem Cortez, seconded by Councilmember King to adopt Resolution CC 2022-10, authorizing the termination of Project 602258-20 “Covina Woman’s Club ADA Improvements”, and authorizing the allocation of Community Development Block Grant Funds to the FY 21-22 “Residential Rehabilitation Program”, Project D96164-21, and amending the FY 2021-2022 Community Development Budget to reflect these changes; and authorize the City Manager or his designee to execute documents related to the FY 2021-2022 CDBG funds.

Motion approved by roll call vote for Public Hearing item PH 1 as follows:

   AYES: ALLEN, KING, CORTEZ, MARQUEZ
   NOES: NONE
   ABSTAIN: NONE
   ABSENT: LINARES

PH 2. Ordinance 22-02 for Zoning Code Amendment (ZCA) 21-004 to Amend the Sign Regulations for Premises in the C-3 Commercial (Central Business) Zone to Permit Monument Signs

Mayor Marquez opened the public hearing.

The agenda report was presented by Community Development Director Lee.

Questions and comments included, the condition of the Baja Ranch Shopping Center, restitution for Code Enforcement and recovering costs, and the condition of Berkeley Square Shopping Center.
There were no public comments, therefore, Mayor Marquez closed the public hearing.

A motion was made by Councilmember King, seconded by Councilmember Allen to waive full reading, read by title only, and introduce the first reading Ordinance 22-02, "An Ordinance of the City Council of City of Covina, California, approving Zoning Code Amendment (ZCA) 21-004, modifying the sign regulations for premises in the C-3 commercial (central business) zone to permit monument signs, and making a determination of exemption under CEQA guidelines section 15061(B)(3).

**Motion approved by roll call vote for Public Hearing item PH 2 as follows:**
- AYES: ALLEN, KING, CORTEZ, MARQUEZ
- NOES: NONE
- ABSTAIN: NONE
- ABSENT: LINARES

City Attorney Lee read Ordinance 22-02 by title only.

**CONTINUED BUSINESS**

**CB 1. Temporary Outdoor Dining Programs**

**Staff Recommendation:**
That the City Council consider the following recommendations and provide further direction, as necessary:

1. Extend temporary outdoor dining programs and establish a sunset date of March 31, 2022;
2. Authorize staff to develop a pilot City-owned parklet program for public use in Downtown Covina;
3. Consider modifications to the existing monthly Citrus Avenue street closure program.

The agenda report and PowerPoint presentation were presented by Deputy City Manager Carrillo.

Questions and comments included the disappointment of how the program turned out, suggested modifications to the street closure, parklet program, closing the outdoor dining program earlier than March 31, 2022, and shortening the street closure.

The following public comments were submitted via email and were read by City Clerk Walczak:

Jordan Safan and Galen Metz commented in opposition to the First Friday street closures and outdoor dining program.

A motion was made by Councilmember King, seconded by Councilmember Allen to extend the temporary outdoor dining program with a sunset date no later than March 15, 2022 (preferably 30 days, but no later than 45 days); authorize City staff to develop a pilot City-owned parklet program; and modify the Downtown First Friday street closure event to begin at San Bernardino Road and end at Orange Street.
Motion approved by roll call vote for Continued Business item CB 1 as follows:

AYES: ALLEN, KING, CORTEZ, MARQUEZ
NOES: NONE
ABSTAIN: NONE
ABSENT: LINARES

NEW BUSINESS

NB 1. Discussion of Proposed Solid Waste Franchise Agreement Amendments Related to State Recycling Mandate (SB 1383)

Staff Recommendation:
That City Council provide direction related to proposed franchise agreement amendments to comply with State Mandated Short-Lived Climate Pollutants (SLCP) Senate Bill 1383 - Organic Waste Reduction Law.

A PowerPoint presentation was presented by Melissa Gomez, Environmental Scientist of CalRecycle, providing an overview of Senate Bill (SB) 1383’s organic waste reduction requirements. Jeffrey Taylor from CalRecycle was also available to answer questions.

Questions and comments included who is paying for this, frustration for the unfunded-mandate, and informational outreach materials.

The agenda report and PowerPoint presentation regarding solid waste collection agreement and organics mandate were provided by Public Works Director Bullington. Gary Clifford, Matthew Niklas, and Brian Johsz from Athens were available to answer questions.

Questions and comments included how to dispose of organic waste, CPI, workshops, and balance at the state legislature.

There were no public comments.

A motion was made by Councilmember Allen, seconded by Mayor Pro Tem Cortez to authorize City staff to negotiate with Athens to come up with a fee schedule and work on the implementation of the program, including conducting one or more community workshops to educate the community on SB-1383 and rate impacts.

Motion approved by roll call vote for New Business item NB 1 as follows:

AYES: ALLEN, KING, CORTEZ, MARQUEZ
NOES: NONE
ABSTAIN: NONE
ABSENT: LINARES

ADJOURNMENT

At 9:38 p.m., the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority was adjourned in memory of former Congressmember Esteban Torres to its next regular meeting of the
Council/Agency/Authority scheduled for **Tuesday, February 15, 2022**, at 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber at City Hall, located at 125 East College Street, Covina, California, 91723.

Respectfully Submitted:

Georgianna Nicole Alvaréz, CMC, CPMC
Chief Deputy City Clerk

Approved this 15th day of February, 2022:

Jorge A. Marquez, Mayor/Chair