EXHIBIT C

SECTION 3 CLAUSE
(All Section 3 covered contracts shall include the Section 3 Clause)

Section 3 Clause

a. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by the U.S. Department of Housing and Urban Development (HUD) assistance or HUD assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

b. The parties to this contract will comply with HUD’s regulations as set forth in 24 CFR Part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the Part 135 regulations.

c. The contractor agrees to send to each labor organization or representative of workers which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers’ representative of the contractor’s commitments under this Section 3 Clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall: describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each, and the name and location of the persons) taking applications for each of the positions, and the anticipated date the work shall begin.

d. The contractor agrees to include this Section 3 Clause in every subcontract subject to compliance with regulations in 24 CFR Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 Clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR Part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of regulations under 24 CFR Part 135.

e. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected, but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR Part 135 require employment opportunities to be directed, where not filled to circumvent the contractor’s obligations under 24 CFR Part 135.

f. Noncompliance with HUD’s regulations in 24 CFR Part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

g. With respect to work performed in connection with Section 3 covered Indian Housing Assistance, Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that the greatest extent feasible; (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 and Section 7(b) agree to comply with Section 3 to the maximum extent feasible, but not in derogation of compliance with Section 7(b).
SECTION 3 BID PREFERENCE may be given to a bidder who is a qualified Section 3 Business Concern; and provides a reasonable bid.

A Section 3 Business is a business where fifty-one percent (51%) of the business is owned by a resident of Los Angeles/Orange County that meets the income guidelines; or 30% or more of the permanent workforce are residents who live in Los Angeles/Orange County and meet the income guidelines.

A Section 3 RESPONSIVE BIDDER is a bidder that submits a Section 3 Business Certification form with their bid, documenting that they qualify as a Section 3 business concern because they are:

a) 51% of the business is owned by a resident of Los Angeles County/Orange County who meet the income guidelines; or
b) 30% or more of the permanent workforce is comprised of residents who live in Los Angeles/Orange County that meet income guidelines.

A Section 3 NON-RESPONSIVE BIDDER is a bidder that fails to provide a Section 3 Business Certification form and all signed Resident Certification supporting forms with a bid response.

A Section 3 REASONABLE BID is a bid that is not more than the value of "X" HIGHER than the LOWEST BID. The X-FACTOR, a standard formula used to determine the maximum dollar amount that can be add to the lowest bid when considering a bid preference for Section 3 qualified business concern. Calculate the maximum acceptable bid or highest dollar amount that can be considered in awarding the contract to a Section 3 qualified business concern by adding the lesser of the percentage (dollar amount of the lowest bid) or the dollar amount provided in the row for the bid range column (see chart below). The lowest bid can be increased by the calculated dollar amount resulting from this computation when you are applying the bid a preference.

<table>
<thead>
<tr>
<th>BID RANGE – if the Lowest Bid is</th>
<th>The X-FACTOR is the lesser</th>
</tr>
</thead>
<tbody>
<tr>
<td>At But Less</td>
<td></td>
</tr>
<tr>
<td>$100,000 $200,000 N/A</td>
<td>10% $9,000</td>
</tr>
<tr>
<td>$100,000 $300,000</td>
<td>9% $16,000</td>
</tr>
<tr>
<td>$200,000 $400,000 $300,000</td>
<td>8% $21,000</td>
</tr>
<tr>
<td>$300,000 $500,000 $400,000</td>
<td>7% $24,000</td>
</tr>
<tr>
<td>$400,000 $600,000 $500,000</td>
<td>6% $25,000</td>
</tr>
<tr>
<td>$500,000 $700,000 $1,000,000</td>
<td>5% $40,000</td>
</tr>
<tr>
<td>$1,000,000 $900,000 $2,000,000</td>
<td>4% $60,000</td>
</tr>
<tr>
<td>$2,000,000 $800,000 $4,000,000</td>
<td>3% $80,000</td>
</tr>
<tr>
<td>$4,000,000 $7,000,000 $6,000,000</td>
<td>2% $105,000</td>
</tr>
<tr>
<td>$7,000,000</td>
<td>1.5%</td>
</tr>
</tbody>
</table>

NOTE: If the lowest bid of a qualified Section 3 Responsive Bidder is not reasonable (not within the Zone of Consideration), OR no bidders are responsive to Section 3 requirements, no preference should be given and the contract will be awarded to the lowest bid from any responsive and responsible bidder in accordance with the LCA’s policy and procedures, consistent with California Public Contracting Code.

When awarding a contract to the lowest and responsible the contractor must commit to documenting good-faith efforts to achieve Section 3 goals of:

- Hiring 30% of aggregate new hires who reside in Los Angeles/Orange County and are income qualified,
- Subcontract 25% of the total subcontracting dollars to Section 3 qualified business concerns

This commitment is accomplished by submitting a signed Section 3 Commitment form and with a detailed Economic Opportunity Plan attached to the commitment prior to signing a contract. The contractor will be required to provide the LCA with an Economic Opportunity Report with their final Certified Payroll Report.
NOTICE OF SECTION 3 COMMITMENT

TO: ________________________________________________________________

(Name of Labor Union, Workers Representative, etc.)

(Address)

Name of Business (Contractor): __________________________________________

Project Name: __________________________ Project Number: ________________

The undersigned currently holds a contract with
involving Block Grant (CDBG) funds from the U. S. Department of Housing and Urban Development
or a subcontract with a prime contractor holding such contract.

You are advised that under the provisions of the above contract or subcontract and in accordance
with Section 3 of the Housing and Urban Development Act of 1968, the undersigned is obligated to
the greatest extent feasible, to give opportunities for employment and training to lower income
residence of the CDBG-assisted project area and to award contracts for work on the project to
business concerns which are located in or are owned in substantial part by project area residence.

Regarding employment opportunities for Section 3, the minimum number and job titles are:

<table>
<thead>
<tr>
<th>Minimum Number</th>
<th>Job Classification</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
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</tr>
</tbody>
</table>

Regarding job referrals, request that consideration be given, to the greatest extent feasible, to
assignment of persons residing in the service area or neighborhood in which the project is located.

The anticipated date the work will begin is __________. For additional information, you may
contact __________________________________________ at (______) ____________.

This notice is furnished to you pursuant to the provisions of the above contract or subcontract and
Section 3 of the Housing and Urban Development Act of 1968. Copies of this notice will be posted
by the undersigned in conspicuous places available to employees or applicants for employment.

__________________________________________
(Print Name)

By: _______________________________________
(Signature)

____________________________
(Date)

____________________________
(Date)
### SECTION 3 ECONOMIC OPPORTUNITY PLAN

<table>
<thead>
<tr>
<th>1 Name and Address of Reporting Entity</th>
<th>2 Federal Identification: (Contract/Award No.)</th>
<th>3 Dollar Amount of Award:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Recipient, Sub-recipient, Contractor, Subcontractor)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4 Contact Person</th>
<th>5 Phone: (include Area Code)</th>
<th>6 Reporting Period</th>
<th>7 Date Report Submitted</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>8 Program Code</th>
<th>(Use a separate sheet for each Program Code)</th>
</tr>
</thead>
</table>

#### Program Codes

1 Flexible Subsidy  2 Session 202/211  3 Public/Indians Housing Development, Operation and Modernization  4 Homeless Assistance  5 HOME  6 HOME - State Administered  7 CDBG - Entitlement  8 CDBG - State Administered  9 Other CD Programs  10 Other Housing Programs

#### Part I: Employment and Training Commitment

<table>
<thead>
<tr>
<th>JOB CLASSIFICATION</th>
<th>TOTAL NEW HIRES</th>
<th>SECTION 3 NEW HIRES</th>
<th>% of Aggregate Hires Who are Section 3 Residents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professionals</td>
<td></td>
<td></td>
<td>%</td>
</tr>
<tr>
<td>Technicians</td>
<td></td>
<td></td>
<td>%</td>
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<tr>
<td>Office/Clerical</td>
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<td>%</td>
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<td>Trade:</td>
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<td>%</td>
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<td>Trade:</td>
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<tr>
<td>Trade:</td>
<td></td>
<td></td>
<td>%</td>
</tr>
<tr>
<td>Total:</td>
<td></td>
<td></td>
<td>%</td>
</tr>
</tbody>
</table>

#### Part II: Contract Award Commitment to Section 3 Businesses

(Subcontractors, Suppliers, Vendors, or Service Providers)

<table>
<thead>
<tr>
<th>NAME OF SECTION 3 BUSINESS CONCERN</th>
<th>SPECIFY CONSTRUCTION OR NONCONSTRUCTION CONTRACT</th>
<th>CONTRACT AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td></td>
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</tr>
</tbody>
</table>

TOTAL $% of the total dollar amount to be awarded to Section 3 Business Concerns:  %
A Section 3 responsive bidder who commits to hire Section 3 Residents by directing employment and training opportunities toward low- and very low-income persons, particularly those who are recipients of government assistance for housing, may use any combination of outreach efforts to meet the Section 3 commitment made when a Section 3 Economic Opportunity Plan has been submitted.

REMEMBER: All employees of a business/firm count toward meeting your Section 3 compliance goals—Section 3 New Hires do not have to be construction workers, they just have to be a part of your permanent, full-time staff.

**SAMPLE OUTREACH EFFORTS FOR CONTRACTORS SEEKING SECTION 3 RESIDENT EMPLOYEES**

- Enter into “first-source” hiring agreements with organizations representing Section 3 residents, such as Work Source or a local Workforce Investment Board. For more information, visit http://www.calwia.org/lwia/index.cfm

- Sponsor a HUD-certified “Step-Up” employment and training program for Section 3 residents.

- Advertise training and employment positions by distributing flyers (Notice of Section 3 Commitment or other flyer that identifies the positions to be filled, the qualifications required, and where to obtain additional information about the application process) to every occupied dwelling unit in the housing development(s) adjacent to the project site.

- Post training and employment position flyers in public housing developments, offices of the local government, and other conspicuous places.

- Contact State-approved apprenticeship programs to gain access to potentially low-income residents who are actively seeking job-placement and training. For more information on local apprenticeship programs, you can visit the California Department of Industrial Relations’ database of local apprenticeship programs by visiting http://www.dir.ca.gov/databases/das/aigstart.asp

- Contact agencies administering HUD Youthbuild programs, and requesting their assistance to recruit current HUD Youthbuild program participants who are in need of permanent placement.

- Advertise any positions to be filled through the local media, such as community television networks, newspapers of general circulation, or commonly-used job placement websites such as www.monster.com
2017 RESIDENT CERTIFICATION
(Section 3 of the Housing & Urban Development Act of 1968 as amended)

Name: ___________________________ Telephone ___________________________

Address: ________________________________________________________________

I hereby certify that I am:

☐ A Public Housing resident (Specify the name of the Public Housing site)

☐ A Low-income resident of the metropolitan area of Los Angeles/Orange County, based on the following:

Check your Family Size and gross annual income (from all sources) below:

<table>
<thead>
<tr>
<th>FAMILY SIZE</th>
<th>INCOME LIMITS (2017)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$18,950 to $31,549</td>
</tr>
<tr>
<td>2</td>
<td>$21,650 to $36,049</td>
</tr>
<tr>
<td>3</td>
<td>$24,350 to $40,549</td>
</tr>
<tr>
<td>4</td>
<td>$27,050 to $45,049</td>
</tr>
<tr>
<td>5</td>
<td>$29,250 to $48,699</td>
</tr>
<tr>
<td>6</td>
<td>$32,960 to $52,299</td>
</tr>
<tr>
<td>7</td>
<td>$37,140 to $55,899</td>
</tr>
<tr>
<td>8</td>
<td>$41,320 to $59,499</td>
</tr>
</tbody>
</table>

☐ $31,550 to $50,499
☐ $36,050 to $57,699
☐ $40,550 to $64,899
☐ $45,050 to $72,099
☐ $48,700 to $77,899
☐ $52,300 to $83,649
☐ $55,900 to $89,449
☐ $59,500 to $95,199

☐ $50,500 or more
☐ $57,700 or more
☐ $64,900 or more
☐ $72,100 or more
☐ $77,900 or more
☐ $83,650 or more
☐ $89,450 or more
☐ $95,200 or more

☐ Not a public housing or low-income resident of the metropolitan area of Los Angeles/Orange County.

Print full name ___________________________ Signature ___________________________ Date __________

THIS SECTION MUST BE COMPLETED BY THE EMPLOYER

The above named person is ☐ a permanent full-time ☐ new hire employee, who was hired on __________

This person’s Work Classification is ___________________________

Business Name ___________________________ Print Name of Owner/Agent ___________________________ Signature of Owner/Agent ___________________________ Date __________

THIS SECTION MUST BE COMPLETED BY THE LOCAL CONTRACTING AGENCY (LCA)

Name of LCA ___________________________ Project Name ___________________________ Project Number ___________________________

Income Level: ☐ Extremely Low ☐ Low ☐ Moderate ☐ Not income qualified for the following reason(s) ___________________________

Preference Category ☐ Targeted Service Area (Provide Census Tract ________ and Block Group)__________
☐ Youth Build Program ☐ McKinney Homeless Program ☐ Other Qualified Program

Print Name of Section 3 Coordinator ___________________________ Signature ___________________________ Date __________
SECTION 3
BUSINESS CERTIFICATION

☐ Contractor  ☐ Subcontractor  $ _____________________  ☐ Bid or ☐ Contract Amount

Name of Business ___________________________________________  Date _____________________

Address of Business ___________________________________________

Street       City       Zip Code

Type of Business:  ☐ Corporation  ☐ Partnership  ☐ Sole Proprietorship  ☐ Joint Venture

E Mail Address ___________________________________________

Owner/Authorized Agent/Print Name ___________________________________________

☐ Telephone or ☐ Mobile contact

The above-mentioned business concern certifies that they are a Section 3-qualified business based on the following:

51% of this business is owned by income-qualified resident(s)/Section 3 residents.

A completed Resident Certification form for each owner must be attached to and submitted with this form.

Total number of owners: ___________ Number of income-qualified owners ___________

30% or more permanent, full-time employees are currently Section 3 Residents or were Section 3 residents within the past 3 years:

A completed Resident Certification form for each employee must be attached to and submitted with this form.

Total number of full-time employees ______  Number of income-qualified employees ______

25% of all subcontracting dollars awarded to Section 3 qualified business concerns

Estimated total subcontracting dollars $ ______________. Attach signed list of Section 3 qualified Business Names, Subcontract Amount, and whether the type of contract is Construction or Non-Construction. Submit a completed Section 3 Business Certification form with Resident Certification forms attached for each business.

I hereby certify that the information provided here is true and correct and understand that any falsification of any information provided could subject me to disqualification and punishment under the law.

Authorized Name (Print) and Signature and Title ___________________________  Date ______________

SECTION 3 BUSINESS CONCERN DETERMINATION

Based on the documentation submitted for our review we have determined that this business concern:

Is a qualified Section 3 business concern. ☐  Is not a qualified Section 3 business concern. ☐

Does ☐ or Does Not ☐ qualify for a bid preference for the federally funded construction project identified below.

<table>
<thead>
<tr>
<th>CDBG Project Number</th>
<th>Project Name</th>
<th>Project Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>601862-16</td>
<td>Covina Senior Center Demolition</td>
<td>Kelby Park, Covina</td>
</tr>
</tbody>
</table>

Comments ________________________________________________________

City of Covina, Local Contracting Agency  Nuala Gasser, Section 3 Coordinator

Date of Determination ___________________________
## SECTION 3 ECONOMIC OPPORTUNITY REPORT

<table>
<thead>
<tr>
<th>C.C. Contractor</th>
<th>L.Subcontractor</th>
<th>Contract Amount</th>
<th>Reporting Period</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Address</td>
<td></td>
<td></td>
<td>Name of Owner or Authorized Agent</td>
<td>Signature Owner or Authorized Agent</td>
<td></td>
</tr>
<tr>
<td>Local Contracting Agency (LCA)</td>
<td></td>
<td></td>
<td>Section 3 Coordinator</td>
<td>Telephone Number</td>
<td></td>
</tr>
<tr>
<td>CDBG Project Number</td>
<td>Project Name</td>
<td></td>
<td></td>
<td>Project Location</td>
<td></td>
</tr>
</tbody>
</table>

### Employment Accomplishments

(attach completed Resident Certification form for each new hire)

<table>
<thead>
<tr>
<th>WORK CLASSIFICATIONS</th>
<th>TOTAL NEW Hires</th>
<th>NEW Hires</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professionals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technicians</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office/Clerical</td>
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<tr>
<td>Trade</td>
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<td>Trade</td>
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</tr>
</tbody>
</table>

**Totals:**

**Efforts made to generate economic opportunities**

- Advertised through local media, television, radio, newspaper
- Signed prominently displayed at the project site
- Contacts with community organizations
- Other: ____________________

**Barriers encountered in meeting goals**

- No jobs were available during this reporting period.
- Other: ____________________

Minimum goal is 30% of the total new hires

The "to date" percentage of aggregate new hires who are **Section 3 qualified** residents that were hired for this project is: __________ %

### Subcontracting Accomplishments

(attach a completed Business Certification form and supporting Resident Certification forms)

<table>
<thead>
<tr>
<th>SECTION 3 qualified BUSINESS NAME</th>
<th>Type of Contract</th>
<th>Supporting Documentation</th>
<th>Performance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction or Non-Construction</td>
<td>L Business Certification</td>
<td>Resident Certifications</td>
<td>Responsive to Section 3 requirements</td>
</tr>
<tr>
<td>Construction or Non-Construction</td>
<td>L Business Certification</td>
<td>Resident Certifications</td>
<td>Responsive to Section 3 requirements</td>
</tr>
<tr>
<td>Construction or Non-Construction</td>
<td>L Business Certification</td>
<td>Resident Certifications</td>
<td>Responsive to Section 3 requirements</td>
</tr>
</tbody>
</table>

Subtotal of "to date" Section 3 subcontract dollars: $__________

Non SECTION 3 BUSINESS NAME

<table>
<thead>
<tr>
<th>Type of Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction or</td>
</tr>
<tr>
<td>Non-Construction</td>
</tr>
</tbody>
</table>

Subtotal of "to date" non-Section 3 subcontract dollars: $__________

Total "to date" subcontracting dollars: $__________

Minimum Goal Is 25% of the total subcontracting dollars

The "to date" percentage of the amount of the total subcontracts awarded to qualified Section 3 Business Concerns is: __________ %

☐ Check this box if this is your Final Report and submit it with your final Certified Payroll Report

**DATE OF REPORT**

Signature of Authorized Representative
FEDERAL LAWS AND REGULATIONS

1. AUDIT OR EXAMINATION
   Consultant shall keep all records of funds received from City and make them accessible for audit or examination for a period of five (5) years after final payments are issued and other pending matters are closed. [Los Angeles County Auditor-Controller Contract Accounting and Administration Handbook, Section 3.1]

2. CONFLICT OF INTEREST
   Consultant shall fully disclose any actual or potential conflict of interest prior to execution of this Agreement and comply with all applicable federal, state, county and local laws and regulations governing conflicts of interest, in accordance with 2 CFR §200.112.

3. POLITICAL ACTIVITY/LOBBYING CERTIFICATION
   Consultant shall not conduct any political activity or lobbying, including making any payment to any person, officer, or employee of any agency or member of Congress in connection with the awarding of any federal contract, grant, or loan, intended to influence legislation, administrative rule-making or the election of candidates for public office during time compensated for under representation that such activity is being performed as a part of the contract responsibility.

4. COUNTY LOBBY CERTIFICATION
   Consultant certifies that (1) it is familiar with the requirements of Chapter 2.160 of the Los Angeles County Code (Los Angeles County Ordinance 93-0031), (2) all persons/entity/firms acting on behalf of Consultant have and will comply with the Chapter 2.160 of County Code, and; (3) it will be (1) disqualified from seeking contracts with the Community Development Commission, (2) denied contracts with the Community Development Commission, and (3) liable in civil action, if any lobbyist, lobbying firm, lobbyist employer or any other person or entity acting on behalf of Consultant fails to comply with the provisions of Chapter 2.160 of the County Code.

5. FEDERAL LOBBYING CERTIFICATION
   Consultant certifies that it is familiar with the requirements of Section 1352 of Title 31 of the United States Code.

6. NON-DISCRIMINATION
   Pursuant to Executive Order 11246, during the performance of this Agreement, Consultant shall not to discriminate against any employee or applicant for employment because of race, religion, sex, color, or national origin. Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, sex, color, or national origin. Such action shall include, but not be limited to, the following: employment upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Consultant shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by Consultant setting forth the provisions of this
nondiscrimination clause.

7. SECTION 3 REQUIREMENTS
   Pursuant to Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701 et seq., and to the greatest extent feasible, Consultant shall provide opportunities for training low- and moderate-income City residents and award contracts to local City businesses.

8. CIVIL RIGHTS ACT ON 1964
   Pursuant to Title VI of the Civil Rights Act of 1964, Consultant shall not, on the basis of race, color, or national origin, exclude any person from participation in, deny any person the benefits of, or subject any person to discrimination under any program or activity receiving Federal financial assistance, including this Agreement.

9. HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974
   Pursuant to Section 109 of Title I of the Housing and Community Development Act of 1974, Consultant shall not, on the basis of race, color, national origin, or sex, exclude any person from participation in, deny any person the benefits of, or subject any person to discrimination under any program or activity funded in whole or in part with funds made available under Title I, including this Agreement.

10. PROHIBITION OF AGE DISCRIMINATION
    Pursuant to Section 504 of the Rehabilitation Act of 1973, Consultant shall not discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual, in the performance of this Agreement.

11. TERMINATION
    This Agreement may be terminated as provided in Section 3.4.1. [2 C.F.R. Part 200, Appendix II, (B)]
COUNTY LOBBYIST CODE CHAPTER
2.160 COUNTY ORDINANCE NO. 93-0031

CERTIFICATION

Name of Firm: ____________________________ Date: ______________________

Address: __________________________________________________________________

State: ______ Zip Code: ____________ Phone No: __________________________

Acting on behalf of the above named firm, as its Authorized Official, I make the
following Certification to the County of Los Angeles and the Community Development
Commission, County of Los Angeles.

1. It is understood that each person/entity/firm who applies for a Community Development
Commission contract, and as part of that process, shall certify that they are familiar with the
requirements of the Los Angeles County Code Chapter 2.160 (Los Angeles County Ordinance 93-
0031); and

2. That all persons/entities/firms acting on behalf of the above named firm have and will comply
with the County Code; and

3. That any person/entity/firm who seeks a contract with the Community Development Commission
shall be disqualified therefrom and denied the contract, and shall be liable in civil action, if any
lobbyist, lobbying firm, lobbyist employer or any other person or entity acting on behalf of the
above named firm fails to comply with the provisions of the County Code.

This certification is a material representation of fact upon which reliance was placed when
this transaction was made or entered into. Submission of this certification is prerequisite for
making or entering into contract with the Los Angeles County and the Community
Development Commission, County of Los Angeles.

Authorized Official:

Name: ____________________________ Title: ____________________________

Signature: ____________________________ Date: ____________________________
Federal Lobbying Certification Form

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

• No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

• If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure of Lobbying Activities,” in accordance with its instructions.

• The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

• This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed under Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for such failure.

NAME OF FIRM: ____________________________

ADDRESS: ____________________________     ZIP ____________

Authorized Official:

Name: ____________________________     Title: ____________________________

Signature: ____________________________     Date: ____________________________