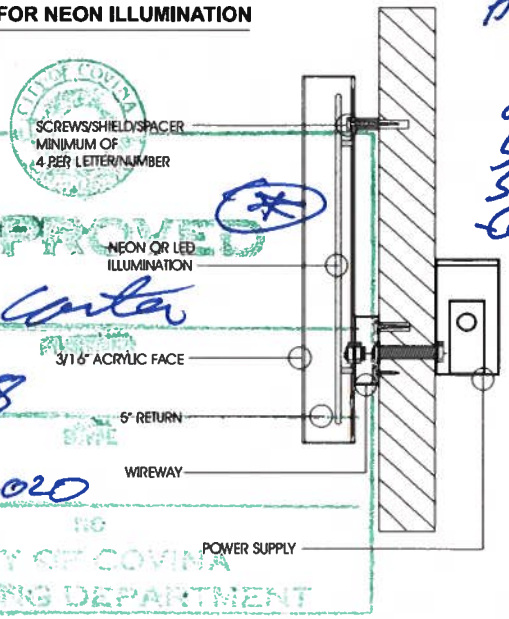
SIGN PROGRAM EXHIBITS Ⓐ

SOUTHEAST ELEVATION

DETAILS FOR NEON ILLUMINATION

OPTION 1

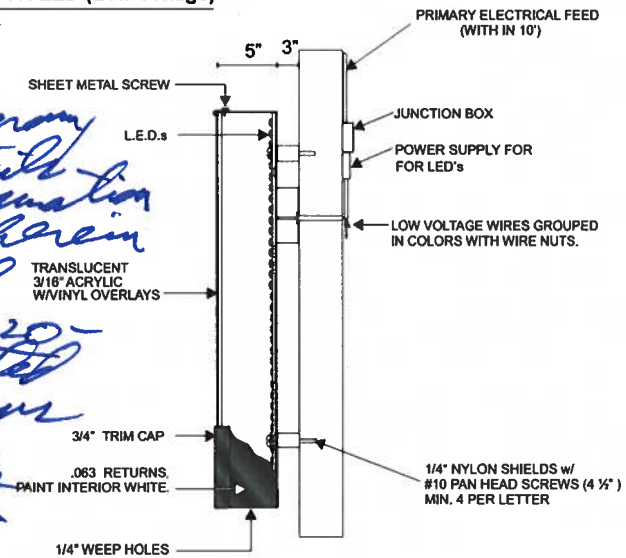


CITY OF COVINA
APPROVED
Alan Carter
6-20-08
SPR 08-020
CITY OF COVINA
PLANNING DEPARTMENT

* According to applicant building area below is 5'-7" by 13'-10" see SPR 08-020 file for clarification, if necessary. a.c. 6-20-08

DETAILS FOR LED (Low Voltage)

OPTION 2



* Sign program for details and information noted herein and all SPR 08-020 associated conditions see attachment.

SOUTHEAST ELEVATION

DETAILS:

1. Each letter constructed from .040 & .060 pre-coated aluminum.
2. Logo/Letters/section illuminated with 15 millimeter 6500 white neon tubing burning @30 milliamps, or LED.
3. Faces cut from 3/16" acrylic plexiglas w/translucent vinyl inlays retained by 3/4" trim-cap.
4. Letters mounted with minimum 4 screws per letter to raceway(s) coated to match building facia.
5. All electrical connections to be made with water tight connectors, ie. U.L. approved "Electro-bits" and high grade sleeved G.T.O.
6. Sign system to be connected to an approved electrical sign circuit within 10 unobstructable feet of channels at

Underwriters Laboratories Inc.® LISTED

EMERGENCY DISCONNECT LOCATED ON FIRST LETTER

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes.

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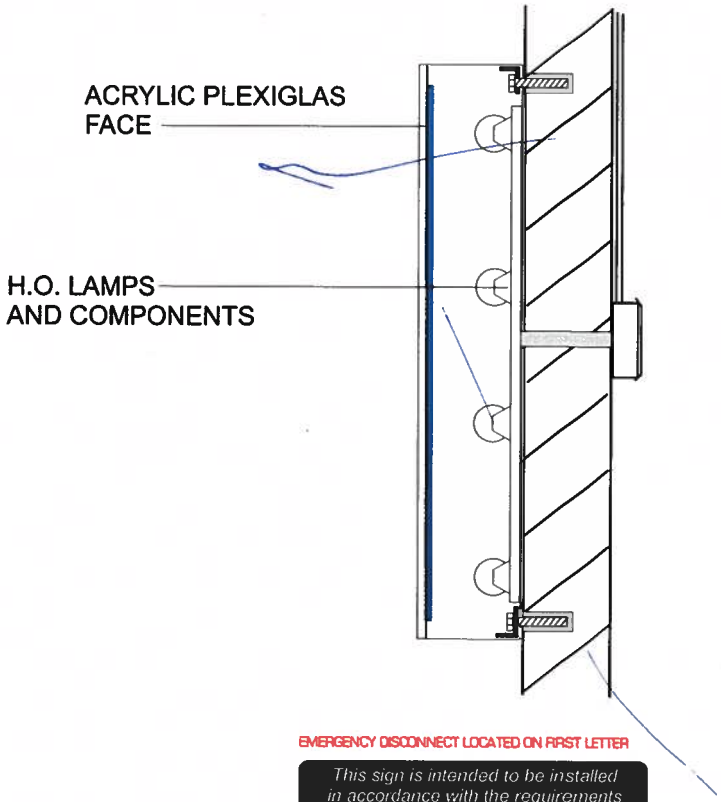
SIGN PROGRAM EXHIBITS ⒷⒸⒹ

SOUTH ELEVATION

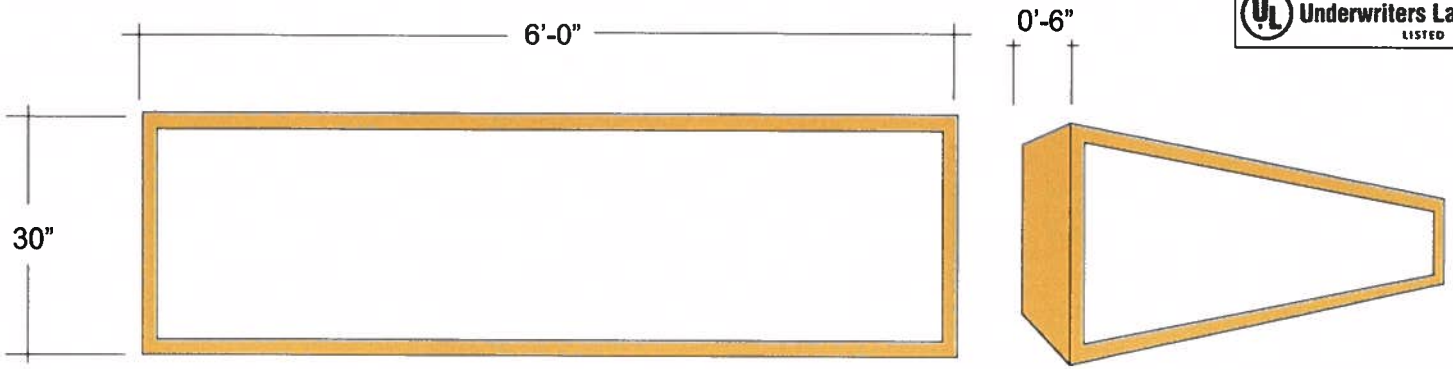
SOUTH ELEVATION



EMERGENCY DISCONNECT LOCATED ON FIRST LETTER

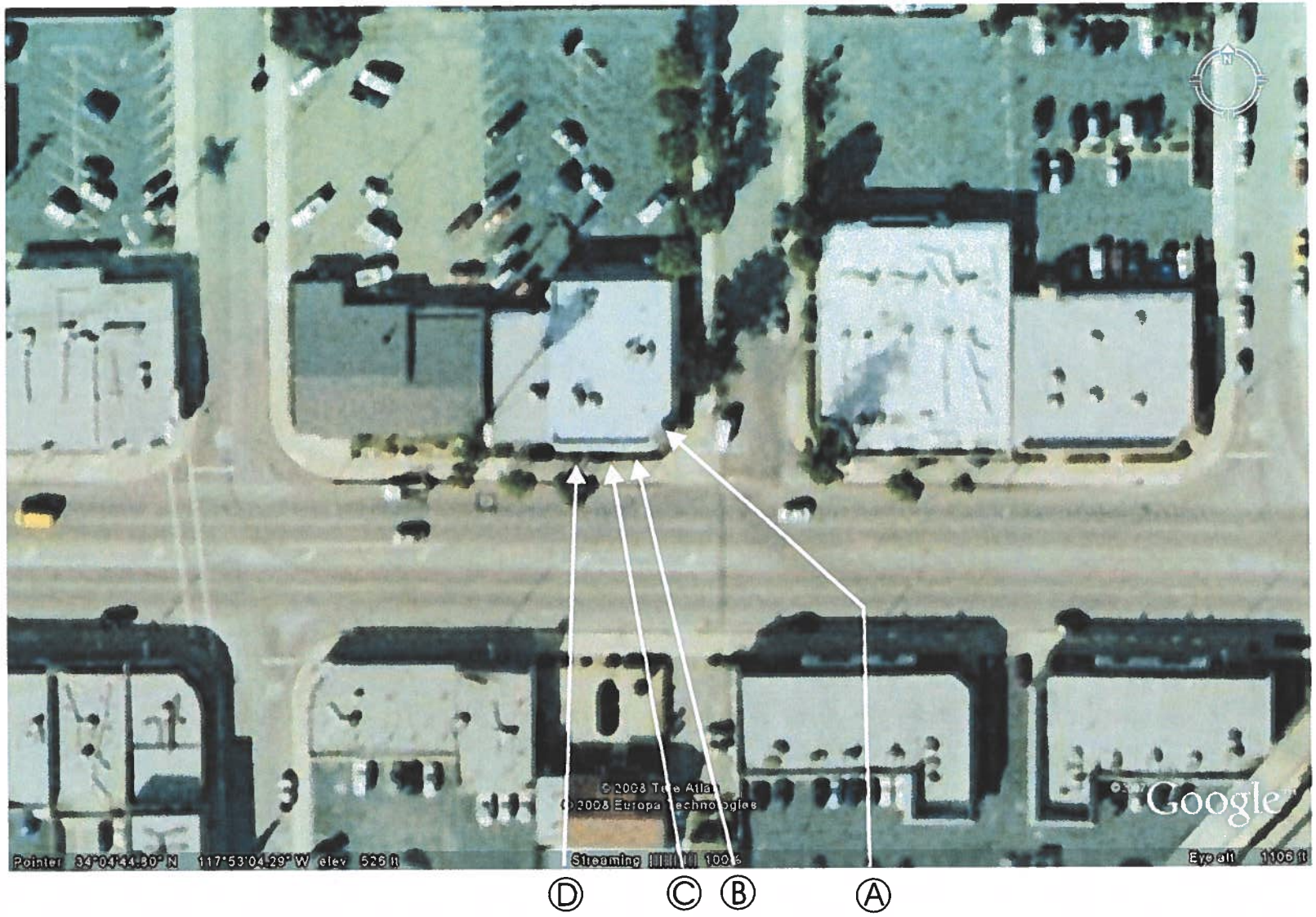
This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes.

Underwriters Laboratories Inc.
LISTED



ILLUMINATED CABINET: FULL ALUMINUM CONSTRUCTION. ACRYLIC PLEXIGLAS FACE WITH HIGH GRADE 2MIL VINYL COPY AND GRAPHICS

SATELLITE SITE PLAN



Alan Carter

From: Alan Carter
Sent: Friday, June 20, 2008 4:31 PM
To: 'nicky@eaglesigns.net'
Cc: Robert Neiuber; Shelby Williams; Joanne Rumpler
Subject: Approval of Application SPR 08-020 (Sign Program for Commerical Building at 345 E. Rowland St.)

Tracking:

Recipient	Read
'nicky@eaglesigns.net'	
Robert Neiuber	Read: 6/20/2008 4:34 PM
Shelby Williams	
Joanne Rumpler	Read: 6/23/2008 8:33 AM

To Nicky Pierce of Eagle Signs:

The Covina Community Development Department, Planning Division hereby approves your Site Plan Review application for a Sign Program for the existing commercial office building at 345 East Rowland Street. **The application has been approved subject to the details and information included in the submitted Sign Program document and associated representations of record AND the following conditions:**

1. **The following additional signage standards pertaining to Item B3 of the Sign Program (southeast elevation) shall be applicable: a) The exterior of the all of the letters and the associated copy elements shall be comprised of the same color; and b) The trim caps of all of the letters and the associated copy elements shall be comprised of the same color (though need not be the same color of the letter exteriors).**
2. **The following additional signage standard pertaining to Item B5 of the Sign Program (southeast elevation) shall be applicable: All signage shall be both horizontally and vertically centered within the sign space or building area on which the signage is installed.**
3. **The following additional signage standard pertaining to Item B6 of the Sign Program (southeast elevation) shall be applicable: The faces of all signage shall consist of no more than four colors.**
4. **The following additional signage standards pertaining to Item C1 of the Sign Program (south elevation) shall be applicable: a) A maximum of three cabinet signs may be installed on the wall; b) Each sign cabinet shall be a maximum of 30 inches in height; c) The three cabinet signs shall be installed at the same horizontal level and at the same distance from the adjacent building trim features; d) The three metal cabinets shall all be comprised of the same color; e) The faces of each cabinet sign shall consist of no more than five total colors (including background and any logos and tag lines), and the background colors of the faces of each cabinet sign shall be a light earth-tone color (e.g., white, off-white, tan, light brown, etc.).**
5. All existing non-permitted permanent signage on the property shall be completely removed, and all temporary signage shall either be removed or permitted (subject to the meeting of all applicable standards—see No. 11 below).
6. In addition to the building signage that is allowed under the Sign Program, window signage may also be displayed on the glass doors and windows, subject to the provisions of Sections 17.34.210.F and 17.74.020.HH of the Covina Municipal Code. These provisions generally allow

for permanent, attractive sign features that are placed, hung, or affixed on the inside of such windows and/or doors and that aggregately do not cover more than twenty percent of the area of the appurtenant windows and/or doors on which they are displayed.

7. **Separate Sign Permits shall be obtained FOR EACH BUSINESS SPACE prior to the initial installation of and any subsequent changes to the permitted signage that has been granted under this application or the approved Sign Program. The Sign Permits shall be obtained from the Building and Safety Division, and the Permits must first be signed by Planning. All building, electrical, and any other applicable requirements of Building and Safety must be met. To commence the Sign Permit process, the following must be submitted: a) a complete Sign Permit Application; b) three complete sets of signage plans, illustrating the type of details PLUS COLORS and information that are included in the Sign Permit Detail Requirements of the Planning Division; and c) verification of landlord approval of the requested signage.**
8. All signage and associated improvements must be developed in accordance with the approved plans and related documentation on file with the Planning and Building Divisions as well as with these Conditions of Approval.
9. All signage and associated improvements shall be constructed and installed in a good workmanlike manner, consistent with the standard best practices of the subject trades and in a manner acceptable to the City.
10. Any broken, damaged, or blighted features of the property resulting from exterior signage-related work shall be repaired, replaced, or removed.
11. Any and all temporary signage on the property (including, but not limited to, banners, flags, and window painting and posters) must conform to the provisions of Section 17.74.055 of the Covina Municipal Code. A Temporary Sign Permit must be approved by the Planning Division prior to the placement of any such signage.
12. Approval of this application shall not waive compliance with other provisions of the Covina Municipal Code or the Covina Design Guidelines that have not been addressed herein or with and any other applicable ordinances, laws, statutes, or regulations applicable to the development and improvements thereof that are in effect at the time of and following Sign Permit issuance.
13. Site Plan Review approval and related improvements not acted upon within one (1) year after the date of this letter of application approval shall be considered void. The applicant may request a single one-year extension of approval prior to that date.
14. The City staff shall have the right of entry to inspect the premises to verify compliance with these Conditions of Approval and the Covina Municipal Code and the Covina Design Guidelines at any time.
15. Under the California Environmental Quality Act (CEQA), the project is categorically exempt from environmental review. If a Notice of Exemption is filed with the City, then the period during which legal challenges can be filed based upon violations of CEQA is reduced from 180 days to 35 days. To file the Notice of Exemption, please contact the Planning Division.
16. The site, building, and signage improvements shall be maintained in a sound, healthy, and attractive condition, free of weeds, dead landscaping, broken features, exposed wiring and related components, visible deterioration, graffiti, and/or other conditions that violate the Covina Municipal Code. The City may require that the property owner(s) pay the actual and reasonable cost for code compliance services needed to address problem conditions.
17. All Conditions of Approval of and approved project plans under Application SPR 07-012, which pertains to the exterior remodel of and various interior improvements of the overall building, shall remain in effect during the installation and subsequent permanent display of the signage that has been approved herein.

The Planning Division staff thanks you and your associates for your assistance in clarifying certain issues during and for your understanding during the review of the Sign Program. **Please call me in advance of coming to City Hall to pull the subsequent Sign Permits to facilitate that process.**

If you have any questions on the Conditions of Approval for the Sign Program or on any related

matters, just let me know.

Sincerely,

Alan Carter
Associate Planner
City of Covina
(626) 858-7234