

125 East College Street Covina, CA, 91723 P) 626-384-5460 F) 626-384-5425 www.covinaca.gov

## **Business License**

## HdL

The City of Covina values our relationship with the business community and is pleased to announce some changes to our business licensing process that are designed to streamline and enhance your experience.

The City has contracted with the HdL Companies to assist the business community with all their business licensing needs including application, renewal, payment, certificate issuance, and general support in addition to services provided at Covina City Hall for your business needs.

The City and HdL are working closely to ensure a seamless transition with little to no impact on our business community. During the license renewal period, the Business Support Center offers a variety of online support options allowing for filing and paying a business license online as well as obtaining copies of forms and other relevant information.

Below is contact information for processes and basic procedures for handling your business license:

All Questions & Support	Phone: 626-384-5512
(Including applications & renewals)	Email: <u>support@hdlgov.com</u>
Payment & Renewal Mailing Address	City of Covina
	Business License Processing Center
	8839 N. Cedar Ave #212
	Fresno, CA 93720
Website: Apply, Renew, Pay Balance Due, Request	Covina.hdlgov.com
Closure, and General Support	
If you have not received a renewal form in the	Phone: 626-384-5512
mail, you may have a new one emailed to you by	Email: <u>support@hdlgov.com</u>
calling or emailing the Support Center	

The license year begins January 1st of each year and terminates at 12:00 midnight on December 31st Failure to follow the above process WILL result in delays to the business opening.