



**CITY OF COVINA
COMMUNITY DEVELOPMENT DEPARTMENT
CODE ENFORCEMENT DIVISION**

COMPLAINT FORM

DATE: _____

ADDRESS OF VIOLATION: _____

(An exact address must be provided for further investigation and proper identification purposes. Property with street addresses above 2999 are not within the City of Covina's jurisdiction.)

NATURE OF COMPLAINT: _____

Complainant's Name: _____

Complainant's Address: _____

Phone No. _____

Tear off and return lower portion to complainant.

Thank you for your interest in keeping the community beautiful. Please be aware of the guidelines listed below so that we may assist you in an efficient manner.

An accurate address must be provided for proper identification purposes. Complaints submitted without appropriate information may not be pursued.

Enforcement of health and safety code violations will take priority over all other reported violations.

Please be advised that all information received will be held in strictest confidence.

Please be advised that all reported violations must be investigated to determine if a violation of the Covina Municipal Code exists. Therefore, submission of a complaint does not suggest nor confirm that further action will be taken against the reported property owner.

The administrative citation ordinance may be a lengthy process. Immediate resolution to reported complaints may not be seen. Please be assured that we are working diligently to gain compliance on all confirmed violations.

(626) 384-5470
codeenforcement@covinaca.gov