



CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA  
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING  
AUTHORITY/COVINA HOUSING AUTHORITY JOINT MEETING  
AGENDA

Tuesday, July 1, 2025, 7:30 p.m.  
125 E. College Street, Covina, California  
Council Chamber of City Hall

**IMPORTANT NOTICE**

Members of the public may begin entering the City Council Chamber 15 minutes prior to the scheduled start time of the meeting as listed above. During this time, and the duration of the meeting, members of the public will have access to the City Council Chamber and first floor restrooms only.

Members of the public may view the meeting live on the City's website at [www.covinaca.gov](http://www.covinaca.gov) or on local cable television, Spectrum Channel 29 and Frontier Channel 42. To view from the website, click [here](#) or scroll down on the home page and click "City Meetings", once on the page, click the highlighted word next to Video Library under the City Council Meeting Agendas and Minutes header. A live banner will appear at the start of the meeting.

Public Comments: Time is reserved during the Public Comments portion of the meeting for those in the audience who wish to address the City Council on items listed on the agenda (*e.g. Consent Calendar, Continued Business, and New Business items*) and items not listed in the agenda within the subject matter jurisdiction of the City Council, except for Public Hearing items. Members of the audience will have the opportunity to address the Council/Agency/Authority regarding Public Hearing items at the time the public hearing is held.

All communications are to be addressed directly to the City Council and not to the members of the audience. Each speaker is limited to a total of three (3) minutes, subject to the Mayor/Chairperson's discretion to amend time limits based on anticipated length of the meeting. A speaker's time may not be transferred to another speaker. State Law prohibits the Council/Agency/Authority from taking action on any item not on the agenda.

Meeting Assistance Information: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at [cityclerk@covinaca.gov](mailto:cityclerk@covinaca.gov) or 626-384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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**JOINT MEETING—CLOSED SESSION 6:30 PM**

**CLOSED SESSION - WILL NOT BE HELD**

**JOINT MEETING—OPEN SESSION 7:30 PM**

**CALL TO ORDER**

Council/Agency/Authority Members: Walter Allen, III, Patricia Cortez, John C. King, Mayor Pro Tem/Vice Chair Hector Delgado, and Mayor/Chair Victor Linares

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

Led by Councilmember Cortez.

**INVOCATION**

Given by Covina Police Chaplain Chuck Cannizzaro.

**APPROVAL OF AGENDA**

**PRESENTATIONS**

**A. Recognition of Covina Baseball Club 10U on USSSA International World Series**

**B. Recognition of Retiring Planning Commissioner John Connors**

**PUBLIC COMMENTS**

This is the time and place for the general public to address the City Council/Agency/Authority on any item listed on the agenda (*e.g. Consent Calendar, Continued Business, and New Business items*) or not listed on the agenda, except for Public Hearing items. Members of the audience will have the opportunity to address the Council/Agency/Authority regarding Public Hearing items at the time the public hearing is held.

Each speaker is limited to a total of three (3) minutes, subject to the Mayor/Chairperson's discretion to amend time limits based on the anticipated length of the meeting.

**COUNCIL/AGENCY/AUTHORITY COMMENTS**

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

**CITY MANAGER COMMENTS**

**CONSENT CALENDAR**

All matters listed under Consent Calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the Consent Calendar for discussion.

**CC 1. Minutes**

Staff Recommendation:

Approve the Minutes of the June 3, 2025, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

**CC 2. Payment of Demands**

Staff Recommendation:

Approve Payment of Demands in the amount of \$3,157,704.61.

**CC 3. City of Covina Investment Report for Month Ended May, 2025**

Staff Recommendation:

Receive and File.

**CC 4. Miscellaneous Concrete Repair Project – Project No. P2601 - Award of Contract to CJ Concrete Construction, Inc. for an Amount of \$180,061**

Staff Recommendation:

1. Approve plans and specifications for the Miscellaneous Concrete Repair Project – Project No. P2601;
2. Award a contract for the Miscellaneous Concrete Repair Project to CJ Concrete Construction, Inc as the lowest responsive and responsible bidder in the amount of \$180,061 and authorize the City Manager to execute the contract;
3. Award a Professional Services Agreement (PSA) to CEJ Engineers, Inc. for Construction Management & Inspection Services for an amount not-to-exceed \$45,000 and authorize the City Manager to execute the agreement; and
4. Authorize a contingency amount of \$18,006.10 (10% of contract amount) for any unforeseen construction expenses.

**CC 5. Amendment No 1. To the Parking Enforcement Agreement**

Staff Recommendation:

1. Approve Amendment No. 1 to the Agreement with Inter-Con Security Systems Inc. for parking enforcement services and authorize the City Manager or his designee to execute the amendment; and
2. Approve **Resolution CC 2025-79** increasing the Police Department 2025-26 budget revenue and appropriation by an additional \$27,951.

**CC 6. Amendment to the Professional Services Agreement with Acorn Technology Services to Provide Onsite and Backup Support for Information Technology Services**

Staff Recommendation:

Authorize the City Manager to execute the amendment to the agreement with Acorn Technology Services.

**CC 7. City-Wide Pavement Management Program Update – Project No. P2603**

Staff Recommendation:

Award a Professional Services Agreement (PSA) for the City-Wide Pavement Management Program Update preparation to Bucknam Infrastructure Group, Inc. in the amount of \$60,275 and authorize the City Manager to execute the contract.

**CC 8. Renewal of Subrecipient Agreement for Senior Nutrition Program Services with YWCA of San Gabriel Valley for FY 2025-2026**

Staff Recommendation:

Approve the renewal of Subrecipient Agreement for Senior Nutrition Program Services with YWCA of San Gabriel Valley for FY 2025-2026 and authorize the City Manager to execute the Agreement.

**CC 9. Award of Professional Services Agreements (PSAs) for Construction Support and Submittal Review Services to EC + Associates Engineering, Inc. for an Amount Not-to-Exceed \$50,000 and Jake Martinez for an Amount Not-to-Exceed \$50,000**

Staff Recommendation:

1. Award Professional Services Agreements (PSAs) for the Covina Recreation Village Project – Phase II – Library Building encompassing construction support and submittal review to EC + Associates Engineering, Inc. (structural engineering construction support services) for an amount not-to-exceed \$50,000 and Jake Martinez (architectural construction support services) for an amount not-to-exceed \$50,000 and authorize the City Manager to execute the PSAs; and
2. Adopt **Resolution CC 2025-78**, appropriating \$100,000 from Measure CC Fund – Fund Balance to be transferred into the Parks CIP Fund in order to supplement both PSAs.

**CC 10. Adoption of Ordinance 25-05**

Staff Recommendation:

Adopt **Ordinance 25-05** Entitled, “Updating Chapter 9.48 of the Covina Municipal Code to Identify Additional Areas Where Smoking Is Prohibited”.

**CC 11. AB481 Annual Report for 2024**

Staff Recommendation:

Review and Approve AB481 Annual Report for 2024.

**PUBLIC HEARINGS**

**PH 1. Adopt Resolution Confirming the Engineer’s Report Dated June 3, 2025 and Ordering the Levying of Assessments on Covina Landscaping District No. 1 for Fiscal Year 2026**

Staff Recommendation:

1. Conduct the public hearing and consider all testimony that may be presented; and
2. Adopt **Resolution CC 2025-74** confirming the Engineer’s Report dated June 3, 2025 and ordering the levying of assessments on the Covina Landscaping District No. 1 for Fiscal Year 2026.

**PH 2. Approving the Engineer’s Report for Levying Assessments on the Vehicle Parking District No. 1 for FY 2026 and Confirming the Engineer’s Report and Ordering the Levying and Collection of Assessments for Vehicle Parking District No. 1 for FY 2026**

Staff Recommendation:

1. Conduct the public hearing and consider all testimony that may be presented;
2. Adopt **Resolution CC 2025-76** approving the Engineer’s Report Dated June 3, 2025, for levying assessments on the Vehicle Parking District No. 1 for Fiscal Year 2026; and
3. Adopt **Resolution CC 2025-77** confirming the Engineer’s Report dated June 3, 2025 and ordering the levying and collection of assessments for Vehicle Parking District No. 1 for Fiscal Year 2026.

**PH 3. Adopt Resolution Confirming the Engineer’s Report dated June 3, 2025 and Ordering the Levying of Assessments on the Covina Lighting District No. 1978-79 for Fiscal Year 2026**

Staff Recommendation:

1. Conduct the public hearing and consider all testimony that may be presented; and
2. Adopt **Resolution CC 2025-75** confirming the Engineer’s Report dated June 3, 2025 and ordering the levying of assessments on the Covina Lighting District No. 1978-1979 for Fiscal Year 2026.

**ADJOURNMENT**

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, July 15, 2025, at 6:30 p.m. for closed session and at 7:30 p.m. for open session inside the Council Chamber at City Hall, located at 125 East College Street, Covina, California, 91723.